



County Offices  
Newland  
Lincoln  
LN1 1YL

12 April 2022

**Children and Young People Scrutiny Committee**

A meeting of the Children and Young People Scrutiny Committee will be held on **Friday, 22 April 2022 at 10.00 am in the Council Chamber, County Offices, Newland, Lincoln LN1 1YL** for the transaction of the business set out on the attached Agenda.

Yours sincerely

A handwritten signature in cursive script that reads 'DBarnes'.

Debbie Barnes OBE  
Chief Executive

**Membership of the Children and Young People Scrutiny Committee**  
**(11 Members of the Council and 3 Added Members)**

Councillors R J Kendrick (Chairman), W H Gray (Vice-Chairman), S A J Blackburn, T A Carter, R J Cleaver, Mrs J E Killey, C Matthews, N Sear, T J N Smith, J Tyrrell and M A Whittington

**Added Members**

Church Representative: Reverend P A Johnson

Parent Governor Representatives: Mrs M R Machin and Miss A E I Sayer



**CHILDREN AND YOUNG PEOPLE SCRUTINY COMMITTEE AGENDA**  
**FRIDAY, 22 APRIL 2022**

<b>Item</b>	<b>Title</b>	<b>Pages</b>
<b>1</b>	<b>Apologies for Absence / Replacement Members</b>	
<b>2</b>	<b>Declarations of Members' Interest</b>	
<b>3</b>	<b>Minutes of the Children and Young People Scrutiny Committee meeting held on 4 March 2022</b>	5 - 14
<b>4</b>	<b>Announcements by the Chairman, Executive Councillor for Children's Services, Community Safety and Procurement and Chief Officers</b>	
<b>5</b>	<b>Lincolnshire Safeguarding Children Partnership - Annual Report</b> <i>(To receive a report from Chris Cook, Chair of Lincolnshire Safeguarding Children Partnership (LSCP) and Stacey Waller, LSCP Manager, which enables the Committee to review and comment on the work and function of the Lincolnshire Safeguarding Children Partnership (LSCP) and seek assurance of activity by the Partnership to safeguard and promote the welfare of children in Lincolnshire)</i>	15 - 40
<b>6</b>	<b>Commissioning Arrangements for the Holiday Activities and Food (HAF) Programme</b> <i>(To receive a report from Sara Gregory, Commissioning Manager – Children's Strategic Commissioning, which enables the Committee to review and comment on the Commissioning Arrangements for the Holiday Activities and Food (HAF) Programme, which is being presented to the Executive for a decision on 4 May 2022)</i>	41 - 54
<b>7</b>	<b>Proposal to Expand Capacity at The Fourfields Church of England School, Sutterton (Final Decision)</b> <i>(To receive a report from Matthew Clayton, Admissions and Education Provision Manager, which enables the Committee to review and comment on the Proposal to Expand Capacity at The Fourfields Church of England School, Sutterton (Final Decision), which is being presented to the Executive Councillor for Children's Services, Community Safety and Procurement for a decision on 29 April 2022)</i>	55 - 102
<b>8</b>	<b>Children and Young People Scrutiny Committee Work Programme</b> <i>(To receive a report from Tracy Johnson, Senior Scrutiny Officer, which enables the Committee to consider and comment on the contents of its work programme to ensure that its scrutiny activity is focused where it can be of greatest benefit)</i>	103 - 110
<b>9</b>	<b>CONSIDERATION OF EXEMPT INFORMATION</b> In accordance with Section 100 (A)(4) of the Local Government Act 1972, agenda item 10 has not been circulated to the press and public	

on the grounds that it is considered to contain exempt information as defined in paragraph 3 of Part 1 of Schedule 12 A of the Local Government Act 1972, as amended. The press and public may be excluded from the meeting for the consideration of this item of business.

**10 Welton Developer Contributions**

111 - 132

*(To receive an exempt report from Matthew Clayton, Admissions and Education Provision Manager, which enables the Committee to review and comment on Welton Developer Contributions, which is being presented to the Executive Councillor for Children's Services, Community Safety and Procurement for a decision between 25 April and 03 May 2022)*

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**Please note:** for more information about any of the following please contact the Democratic Services Officer responsible for servicing this meeting

- Business of the meeting
- Any special arrangements
- Copies of reports

Contact details set out above.

Please note: This meeting will be broadcast live on the internet and access can be sought by accessing [Agenda for Children and Young People Scrutiny Committee on Friday, 22nd April, 2022, 10.00 am \(moderngov.co.uk\)](https://www.lincolnshire.gov.uk/council-business/search-committee-records)

All papers for council meetings are available on:

<https://www.lincolnshire.gov.uk/council-business/search-committee-records>



**CHILDREN AND YOUNG PEOPLE SCRUTINY  
COMMITTEE  
4 MARCH 2022**

**PRESENT: COUNCILLOR R J KENDRICK (CHAIRMAN)**

Councillors W H Gray (Vice-Chairman), S A J Blackburn, K J Clarke, R J Cleaver, C Matthews, N Sear, T J N Smith and M A Whittington

Councillor S P Roe (Executive Support Councillor Children's Services, Community Safety and Procurement) was also in attendance as an invited guest.

Officers in attendance:-

Thomas Crofts (Democratic Services Officer), Sara Gregory (Commissioning Manager – Children's Strategic Commissioning), Kevin Johnson (Programme Manager – Children's Integrated Commissioning), Tracy Johnson (Senior Scrutiny Officer), Jo Kavanagh (Assistant Director - Early Help), Nicky Myers (Interim Head of Service for Early Years), Mark Rainey (Commissioning Manager - Commercial), Heather Sandy (Executive Director of Children's Services), Martin Smith (Assistant Director of Children's Education, Matt Spoors (Head of Service for School Standards),

The following officers attended the meeting remotely, via Teams:-

Dan Clayton (Sustainability Manager)

**60      APOLOGIES FOR ABSENCE / REPLACEMENT MEMBERS**

Apologies for absence were received from Councillors T A Carter and J Tyrrell, and Mrs M R Machin (Parent Governor Representative) and Alex Sayer (Parent Governor Representative).

It was noted that the Chief Executive, having received notice under Regulation 13 of the Local Government (Committee and Political Groups) Regulations 1990, had appointed Councillor K J Clarke to replace Councillor Mrs J E Killey for this meeting only.

**61      DECLARATIONS OF MEMBERS' INTEREST**

No declarations of interest were made at this stage of the proceedings.

**62      MINUTES OF THE CHILDREN AND YOUNG PEOPLE SCRUTINY COMMITTEE MEETING  
HELD ON 14 JANUARY 2022**

RESOLVED

That the minutes of the Children and Young People Scrutiny Committee meeting held on 14 January 2022 be approved as a correct record and signed by the Chairman.

63      ANNOUNCEMENTS BY THE CHAIRMAN, EXECUTIVE COUNCILLOR FOR CHILDREN'S SERVICES, COMMUNITY SAFETY AND PROCUREMENT AND CHIEF OFFICERS

The Chairman informed Committee Members that they should have received an invitation to a Corporate Parenting Workshop on Tuesday 5th April at 2pm and that their attendance was recommended.

The Chairman reported that he had attended the Big Conversation 22 event in Spalding on 16 February 2022, along with Councillors S P Roe and W H Gray, where they had the opportunity to meet with children in care and care leavers. The event was focussed on what children in care and care leavers wanted from their social workers and key workers to support them, and updates were also provided from V4C, the Children in Care Council, and Barnardo's.

Members were informed that there would be a comfort break before Item 7.

The Assistant Director – Early Help reported that Children's Services was hosting a visit from Amanda Spielman, Ofsted Chief Inspector, that morning to see some of the great work being undertaken in Lincolnshire. It was further reported that Children's Services had also received a virtual visit from the Care Quality Commission that week in relation to the 0 – 19 Service, who had been assured of the quality of the delivery of all the services and that the performance was still above national figures.

64      SINGLE SECTION 75 AGREEMENT FOR CHILDREN AND YOUNG PEOPLE'S MENTAL HEALTH SERVICES AND COUNCIL FUNDING

*(NOTE: Councillor C Mathews wished it to be noted that he was a Governor at Lincolnshire Partnership Foundation Trust)*

Consideration was given to a report by the Programme Manager – Children's Integrated Commissioning on the establishment of a new single Section 75 commissioning arrangement for children and young people's mental health services from September 2022, which was being presented to the Executive for a decision on 05 April 2022. In addition to the report, the following was reported:

- The recommendations had been supported by the Children's Executive Departmental Leadership Team, Lincolnshire School's Forum, the Council's Commissioning and Commercial Board, the Lincolnshire Partnership Foundation Trust, the Clinical Commissioning Group, and the Joint Commissioning Overview Group.
- The recommendations sought to transform children and young people (CYP) mental health services, establish a new single Section 75 commissioning arrangement for

children and young people's mental health services from September 2022, and approve the Council's investments in CYP mental health services.

- The same amount of funding of £724,589 was committed to Children and Adolescent Mental Health Services to deliver the Council's statutory duties.
- Significant pressures upon the High Needs Block of the Designated Schools Grant meant that the Council needed to taper funds and increase investments in this area in order to maintain its statutory duties.
- Other options for the transformation had been considered, but the recommended model demonstrated that it minimised waste from duplicated services and offered a more flexible approach that suited the particular circumstances of a rural county.
- Work was underway to evaluate the long-term impacts of the pandemic on service use.

In response to questions raised by the Committee, the following points were confirmed:

- The current generation of children and young people were considered to have worse mental health outcomes compared to previous generations due to a variety of factors such as social media, pressures of modern life, and family lifestyles, along with the impact of the Covid-19 pandemic. Prior to the pandemic, the number of referrals to specialist mental health services for Lincolnshire children and young people were reducing but referrals were now on the increase. There would be a need to reassess how mental health services for children and young people were structured to respond more effectively to those changing needs and ensure if referrals continue to be higher that increased demand could be met.
- The Lincolnshire Clinical Commissioning Group (CCG) supported recommendations in principle at the Joint Commissioning Overview Group on 24 February 2022 to offset the phased diversion of £1m funding from Healthy Minds Lincolnshire back into the High Needs Block of the Designated Schools Grant with its own investment, so that there would be no overall reduction in funding. The CCG also supported recommendations for additional investment into Child and Adolescent Mental Health Services (CAMHS).
- In relation to staffing pressures from the increase in referrals, Lincolnshire Partnership NHS Foundation Trust (LPFT), which was rated outstanding for its mental health services for children and young people, was developing plans for its own in-house workforce/training programme to bring previously untapped resources into the specialist mental health services workforce, such as new psychology graduates. Children's Services was working closely with LPFT and the University of Lincoln to maximise these opportunities across the wider workforce. In addition, a national programme had been introduced in relation to psychological therapy to provide additional training for staff in those emotional wellbeing and mental health frontline services.
- Lincolnshire currently had four Mental Health Support Teams (MHST) available through schools which would increase to eight by 2024, covering about 50% of the county. The MHSTs were a nationally prescribed model and each MHST had to consist of four education mental health practitioners. In Lincolnshire these also

consist of two senior clinical leads. The MHSTs had to undertake a year of training which was nationally prescribed. There were a range of universities across the country which bid to NHS England to run the training programmes. After the year of training for the current MHSTs, there was then a year of embedding that training into practice, and so it was not until the third year that the MHSTs would be fully embedded. There were three core mandatory functions for MHSTs which were around direct intervention work with children and young people, supporting the senior mental health lead in each education setting, and supporting access into more specialist services. The Council was challenging NHS England in relation to the strict criteria that each team had to cover around 8000 children and young people as for a rural county like Lincolnshire with smaller schools, this would mean each team covering approximately 24 or more schools to reach the 8000 criteria. For future MHSTs, the criteria had been reduced to 7000 children and young people, but this was still not ideal for Lincolnshire due to its rurality.

- The two Section 75 agreements currently in place with CAMHS and Healthy Minds Lincolnshire were well managed, and the contract managers worked closely together. The proposal for one Section 75 agreement would not incur additional costs but would enable better use of the financial resources available across the system and avoid duplication, and for services to work much more seamlessly together as children and young people moved across those services. Having the services under one agreement would enable a more streamline approach and better communications across the different services, and for both workforce and financial resources to be moved more fluidly across services, depending on where the demand was. The new MHSTs would provide emotional wellbeing and mental health support in schools and colleges and as Healthy Minds Lincolnshire already provided similar support, there was need to consider how to avoid duplication with the MHSTs and maximise the resources available.
- In addition to Healthy Minds Lincolnshire, CAMHS and MHSTs, there were a number of other early intervention services available for school age children such as the Behaviour Outreach Support Service which supports children at risk of exclusion and the Early Help team which has trained officers to support children's emotional wellbeing. A lot of work was being undertaken in conjunction with Public Health to try to understand the emotional and mental health needs of children and young people in Lincolnshire, and with schools to help them support children and young people to talk about their anxieties and differentiate between normal anxieties such as exam stress and those anxieties which require additional support.
- Improving transition arrangements from children and young people mental health services to adult mental health services was a priority in the NHS long term plan. There were transition arrangements in place, but as the commissioning arrangements moved from Children's Services to Adult Services, there would be different eligibility criteria and therefore not all young people would move into adult mental health services. This was being considered as part of the review of children and young people's mental health services where the Children's Services commissioning team was working with the adult mental health transformation team on all age pathway options. In addition, the LPFT's Mental Health, Learning Disability and Autism Board would also be looking at how to improve these pathways to ensure



children and young people continue to receive the services they need as they move into adult mental health services.

- Parents and carers were a key factor in supporting children and young people with their emotional wellbeing and mental health. Funding for support for parents and carers was complex due to the different services involved but these services worked together in an integrated and co-ordinated way. Healthy Minds Lincolnshire and the MHSTs provide workshops for parents and carers to support their children and young people at home with their emotional wellbeing and mental health concerns and provide strategies and tips to replicate at home. Some of the workshops were aimed at specific groups of parents and carers who needed support around similar concerns. Pre-recorded workshops or video clips were developed during the pandemic to support professionals, parents and carers, and young people.
- A Section 75 agreement was an agreement that the Council could enter into under the NHS Act 2006 to work in partnership with a NHS body and which allowed the Council to delegate functions to the NHS body to deliver on the Council's behalf. There were robust monitoring arrangements in place including regular partnership board meetings, where the contractor submitted their quarterly performance information for monitoring, and operational meetings were also held throughout the year.

The Committee requested a further update be brought to a future meeting on children and young people mental health services and the outcomes from the review.

#### RESOLVED:

1. That the recommendations to the Executive, as set out within the report, be supported;
2. That a summary of the comments made be passed on to the Executive as part of its consideration of this item.
3. That an update be brought to a future meeting on children and young people mental health services and the outcomes from the review.

#### 65 SCHOOLS' STANDARDS AND RECOVERY

Consideration was given to a report by the Head of Service for School Standards on standards within the sector led system and the recovery response following the Covid-19 pandemic. The following was reported:

- Scheduled Ofsted inspections in early years and childcare providers were cancelled at the start of the pandemic and routine inspections did not take place although regulatory work continued.
- Ofsted carried out 'interim visits' to early years and childcare providers from 28 September to 21 December 2020.
- Ofsted resumed their routine inspections in April 2021.
- Early Years and Childcare team re-focussed their support for early years and childcare providers based on recovery following the easing of pandemic public health

measures. The team also provided a universal offer of support for all early years providers.

- Throughout the pandemic the county's 48 children's centres had been maintained and prioritised antenatal visits. Children's Centres were now operating at pre-pandemic levels.
- Statutory testing of pupils had been paused throughout the pandemic, and data pertaining to test scores was that which had been previously cited – reflecting 2019 performance.
- Ofsted had judged 84.1% of Lincolnshire Schools to be good or better, as of December 2021 – an increase from the 83.9% which was published in the report, as at November 2021. Statistical neighbours had dropped in this period to 83.9%.
- Boston Borough and the City of Lincoln were the lowest performing districts in Lincolnshire; North Kesteven and South Kesteven were the best performing; and the most improved districts were South Holland and East Lindsey.
- The Teaching School Hub, in Lincoln, replaced the seven Teaching Schools across the county.
- The Lincolnshire Learning Partnership Board was responsible for driving sector led improvements in Lincolnshire's schools.
- Lincolnshire had been identified as an education investment area by the Government's Levelling-Up White Paper.
- The Education White Paper was due to be published soon, which may allow local authorities to establish their own education trusts.

In response to questions raised by the Committee, the following points were confirmed:

- Support was in place to help parents access English as an additional language for children in early years settings. The contract was currently being reviewed and a report detailing its commissioning was due to come before the Committee later in the year.
- The Council was focused on SEND capacity to meet needs early and allocate resources effectively. SEND performance was higher than the national average but work was underway to meet capacity and resourcing issues. A report on the High Needs Transformation Programme had been brought to the Committee previously and was due to come before the Committee later in the year.
- A report detailing an analysis of educational attainment for the different categories of SEND in different school settings could be brought to the Committee at a future meeting.
- Schools' curriculum and pathways were being reviewed to help close the gap between male and female performance in school, which included a review of apprenticeship provision and vocational education.
- A report on education investment areas was scheduled for the July meeting.
- Members discussed that the recruitment and retention of teaching staff were important factors in educational performance. However, data was difficult to quantify as it was reliant upon anecdotal accounts.

Members were concerned that support for English as an additional language was not effective in Lincoln and Boston and welcomed the opportunity to scrutinise the review of the contract. Members discussed that deprivation and health were also important factors in educational performance and recognised that data may be masked by the county's selective grammar school system.

RESOLVED:

That the Committee reviewed the report and was satisfied with the recovery response and actions being undertaken following the Covid-19 pandemic.

66      SERVICE LEVEL PERFORMANCE AGAINST THE CORPORATE PERFORMANCE  
FRAMEWORK - QUARTER 3

*The Committee reconvened at 11:40am.*

Consideration was given to a report by the Assistant Director – Early Help on the Service Level Performance for Quarter 3. It was reported that the following measures did not meet their target:

- Number of Children in Care (PI23) – however, the Council still performed strongly compared to the national average and many children were under 1 year of age.
- Number of 16-17 year old Children in Care participating in Learning (PI45) – however, work was underway to raise aspirations and foster support for these young people.

In response to questions raised by the Committee, the following points were confirmed:

- Children placed in care in Lincolnshire from authorities outside the county and unaccompanied children seeking asylum did not count towards the figures for Lincolnshire children in care but were represented in other services such as numbers in education.
- There were no significant disparities between districts across the county in terms of children in care based on location.
- The figures represented high numbers of children in care below the age of one, which showed that very young children were being kept safe. These young children often went on to be legally adopted and appropriately came out of the care system.
- Nationally, the numbers of children in care had increased significantly. School attendance was a concern, especially during the public health restrictions of the pandemic.
- The Council was focusing on raising the aspirations of children and young people in care, which included accommodation and transport support, and training and employment guidance.
- Support was in place for unaccompanied children seeking asylum including for those from Afghanistan and Ukraine; however, the full needs and impacts of Ukrainian children was not known at this stage.

- Fluctuations in data tolerance levels were normal, as they reflected key dates throughout the year such as the start of the academic term, which impacted the data for those in care within education.

RESOLVED:

Committee reviewed the report and was satisfied with the performance of the measures that were either above or below the target range.

67      SUSTAINABLE MODES OF TRAVEL TO SCHOOL (SMOTS) ACTION PLAN UPDATE

Consideration was given to a report by the Commissioning Manager – Commercial on the progress made regarding the Sustainable Modes of Travel to School Strategy 2020-2023. The following was reported:

- It was a statutory duty of the Council to produce a Sustainable Modes of Travel to School Strategy (SMOTS).
- The Council's current strategy was adopted in July 2020.
- Action 1, the creation of a Sustainable Travel Group to set standards for travel to school, was on target and was meeting quarterly with the attendance of the Executive Portfolio Holder.
- Action 2, the development of a programme of Links to School routes, was delayed and ongoing due to two focused projects having been identified at Toynton All Saints School and between Reepham and Cherry Willingham.
- Action 3, engagement with schools to develop travel plans, was delayed and improving due to the impacts of the pandemic on school resources.
- Action 4, the continuation of the Independent Travel Trainer and Max Respect programmes, was delayed and improving due to face-to-face services being interrupted by pandemic public health measures.
- Action 5, the reappraisal of unsuitable routes, was ongoing whilst further funding was being sought.
- Action 6, working in partnership with LRSP to deliver safe travel to school, was delayed and improving due to recruitment difficulties.
- Pre-pandemic levels of the Strategy's delivery were resuming.
- The Strategy was to move to the Place directorate within the Council's organisation.

In response to questions raised by the Committee, the following points were confirmed:

- It was possible to develop school safety zones around schools that presented a congestion issue at peak times in partnership with the Road Safety team.
- Commissioned school transport was viewed to be sustainable for areas far away from schools.
- The service was awaiting capital budgets for active travel before planning future projects.

- It was crucial to ensure engagement with parents and carers to create sustainable transport schemes to reduce the level of car use.
- The Post 16 Transport policy requested a £570 contribution per annum for those that were eligible. Council expenditure on post 16 transport was £2 million and a further £1 million was raised from contributions.
- Enforcement of school safety zones was led by the Highways team; however, many schemes were advisory and unenforceable, those that were mandatory had to be enforced by the police. Further information would be sought from Highways.
- The impacts of the recent changes to the Highway Code had not been captured in the Council's strategies, which had been finalised before the changes had been made. However, the changes would be picked up in future strategies and policies.
- School crossing patrol sites were prescribed based upon assessments. Assessments were based on safety outcomes and finding the most economically viable solution. However, there were difficulties recruiting for these posts.
- Transport for children in care was usually organised by social services. The most economical method was always sought, seats were sometimes left free to ensure special arrangements for care needs. Inefficient transport arrangements often became apparent at the beginning of the academic year as it was difficult to gauge needs and entitlement.

#### RESOLVED:

That the Committee reviewed the report and was assured on the progress made so far against the action plan.

#### 68 CHILDREN AND YOUNG PEOPLE SCRUTINY COMMITTEE WORK PROGRAMME

The Committee considered a report from the Senior Scrutiny Officer, which invited members to consider and comment on the content of its work programme, to ensure that scrutiny activity was focused where it could be of greatest benefit.

Members were informed that the following pre-decision scrutiny items had been removed from the agenda for 22 April as, following legal advice, these were to be chief officer decisions:

- Review of Open Select List procurement arrangements for children's independent placements and recommendations from September 2022
- Review of Closed Ordered List commissioning and procurement arrangements for Supported accommodation for Unaccompanied Asylum Seeking Children (UASC) and former-UASC care leavers from October 2022

Members were also informed that the Children in Care and Care Leavers Strategy report had been deferred from the meeting on 17 June 2022 to 9 September 2022 to allow for further engagement with stakeholders before coming to the Executive for decision in October.

**10**

**CHILDREN AND YOUNG PEOPLE SCRUTINY COMMITTEE**

**4 MARCH 2022**

RESOLVED

That the work programme presented be agreed subject to the inclusion of the amendments/suggestion mentioned above.

The meeting closed at 12.55 pm



## Open Report on behalf of Heather Sandy, Executive Director – Children’s Services

Report to:	Children and Young People Scrutiny Committee
Date:	22 April 2022
Subject:	Lincolnshire Safeguarding Children Partnership - Annual Report

### Summary:

As part of the independent scrutiny of the Lincolnshire Safeguarding Children Partnership (LSCP), the Annual Report for 2021 is presented to the Committee for review and comment.

### Actions Required:

The Committee is invited to review and comment on the work and function of the Lincolnshire Safeguarding Children Partnership (LSCP) and seek assurance of activity by the Partnership to safeguard and promote the welfare of children in Lincolnshire.

## 1. Background

Scrutiny of the Lincolnshire Safeguarding Children Partnership (LSCP) falls under the remit of the Children and Young People Scrutiny Committee. This is the second presentation by the LSCP to the Committee, and this update is based on the Annual Report for 2021.

The Committee’s terms of reference relating to the LSCP in the Constitution are:

1. To scrutinise the effectiveness of the Lincolnshire Safeguarding Children Partnership's arrangements for ensuring agencies work together:
  - to protect children from maltreatment and prevent impairment of children's health or development
  - to ensure that children grow up in circumstances consistent with the provision of safe effective care
  - to promote a community involvement in safeguarding children and promoting their welfare by raising awareness through publicity and training
  - to develop and review policies and procedures
  - to have the safest possible practices in relation to the recruitment and selection of all those who work with children in a statutory and voluntary capacity

- to ensure systems are in place to monitor the implementation of the lessons learnt from serious case reviews
  - to ensure the multi-agency and independent sector workforce is trained to safeguard children and improve safety
2. To review and scrutinise the Lincolnshire Safeguarding Children Partnership's strategy, business plan and annual report including any updates on progress with the implementation of the priorities in the business plan.
  3. To review and scrutinise the outcomes of any external inspection or peer review of the Lincolnshire Safeguarding Children Partnership including any action plans arising from the inspection or peer review.

## **2. Conclusion**

The last year has continued to present challenges to the Partnership, however the commitment to safeguarding children has been sustained. During 2021, the Business Plan was extended from its three year cycle and work continued against the existing Strategic Priorities:

1. Tackling Child Exploitation and understanding emerging themes of abuse
2. Enhancing the Emotional Wellbeing of Children and Young People
3. Promoting Healthy Relationships
4. Working Together to Recognise Risk Making Behaviours
5. Identify and Reduce the Impact of Neglect on Children and Young People.
6. Identify and Reduce the Impact of Domestic Abuse on Children, Young People and their Families.

The Strategic Management Group has recently reviewed and agreed the new LSCP Strategic Priorities for the next three years and work will be commencing on the associated business plan to co-ordinate the delivery of work against these priorities. The Strategic Priorities were informed by an evidence base, drawn from a shared strategic needs assessment with other Lincolnshire partnerships, audit activity, thematic and serious incident review work.

The LSCP Strategic Priorities for 2022 – 2025 will be:

1. Tackling Child Exploitation
2. Enhancing the Emotional Wellbeing of Children and Young People
3. Promoting Healthy Relationships
4. To identify and reduce the impact of neglect on children and young people
5. To identify and reduce the impact of sexual and physical harm

The LSCP will also work closely with partners in the Lincolnshire Domestic Abuse Partnership around a specific Area of Assurance, to identify and reduce the impact of Domestic Abuse on children, young people, and their families.



### **3. Consultation**

#### **a) Risks and Impact Analysis**

Not Applicable.

### **4. Appendices**

These are listed below and attached at the back of the report	
Appendix A	LSCP Annual Report 2021

### **5. Background Papers**

No background papers within Section 100D of the Local Government Act 1972 were used in the preparation of this report.

This report was written by Stacey Waller, who can be contacted on 07770 610149 or [stacey.waller@lincolnshire.gov.uk](mailto:stacey.waller@lincolnshire.gov.uk).

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## Lincolnshire Safeguarding Children Partnership

### Annual Report 2021



## Foreword

I am pleased to introduce this Annual Report on the work, co-ordination and effectiveness of the Lincolnshire Safeguarding Children Partnership for 2020/2021. During the last twelve months the Pandemic has continued to cause many challenges for our frontline staff in the county and they all have been working under enormous pressure to safeguard our children and families. Despite this unprecedented situation they have worked tirelessly to ensure a high level of service delivery is maintained.

Clearly there has been a need to change our working practices and on many occasions work in the virtual world to maintain our highly important response for our communities. Interestingly I feel that there are some excellent examples where this type of scenario has enhanced the partnership working within Lincolnshire and our training programme is just one fine example of this.

Since our last report we have strengthened our relationship with the Safeguarding Adults Board, and the Safer Lincolnshire Partnership resulting in more effective collaboration and improving overall governance. This is a particular good example of how we work together to achieve our strategic priorities and I am confident that these relationships will continue to support our plans going forward.

This report identifies the progress the Partnership has made throughout the year and outlines the key work streams delivered by our staff. Whilst there has been a great deal of excellent work carried out in difficult circumstances there is no room for complacency and each partner has a responsibility to maintain this standard to keep our children safe.

Here in Lincolnshire, we have a first-class partnership and I would like to thank all partners for their professional commitment to safeguarding children. I would also like to thank the Business Manager, Stacey Waller, and her staff for successfully coordinating a key business area ensuring high levels of support to our 'frontline'.

Chris Cook  
LSCP Independent Chair

## Introduction

The year 2020-21 saw our first full year under the new multi-agency safeguarding arrangements. We entered the year with a new name and new branding however the commitment and work of the partnership continued in earnest despite the unprecedented challenges of a global pandemic, national lockdowns and local impact across all of our communities. The effects were felt across all our partners however safeguarding arrangements and the momentum around our key priorities continued.

The purpose of the safeguarding arrangements, as set out in Chapter 3: Working Together to Safeguard Children 2018 is to support and enable local organisation and agencies to work together in a system where:

1. Children are safeguarded and their welfare promoted,
2. Partner organisations and agencies collaborate, share and co-own the vision for how to achieve improved outcomes for vulnerable children,
3. Organisations and agencies challenge appropriately and hold one another to account effectively,
4. There is early identification and analysis of new safeguarding issues and emerging threats,
5. Learning is promoted and embedded in a way that local services for children and families can become more reflective and implement changes to practice,
6. Information is shared effectively to facilitate more accurate and timely decision making for children and families.

This annual report will showcase the work of the partners and reflect on the impact the arrangements have had for children and families across Lincolnshire.

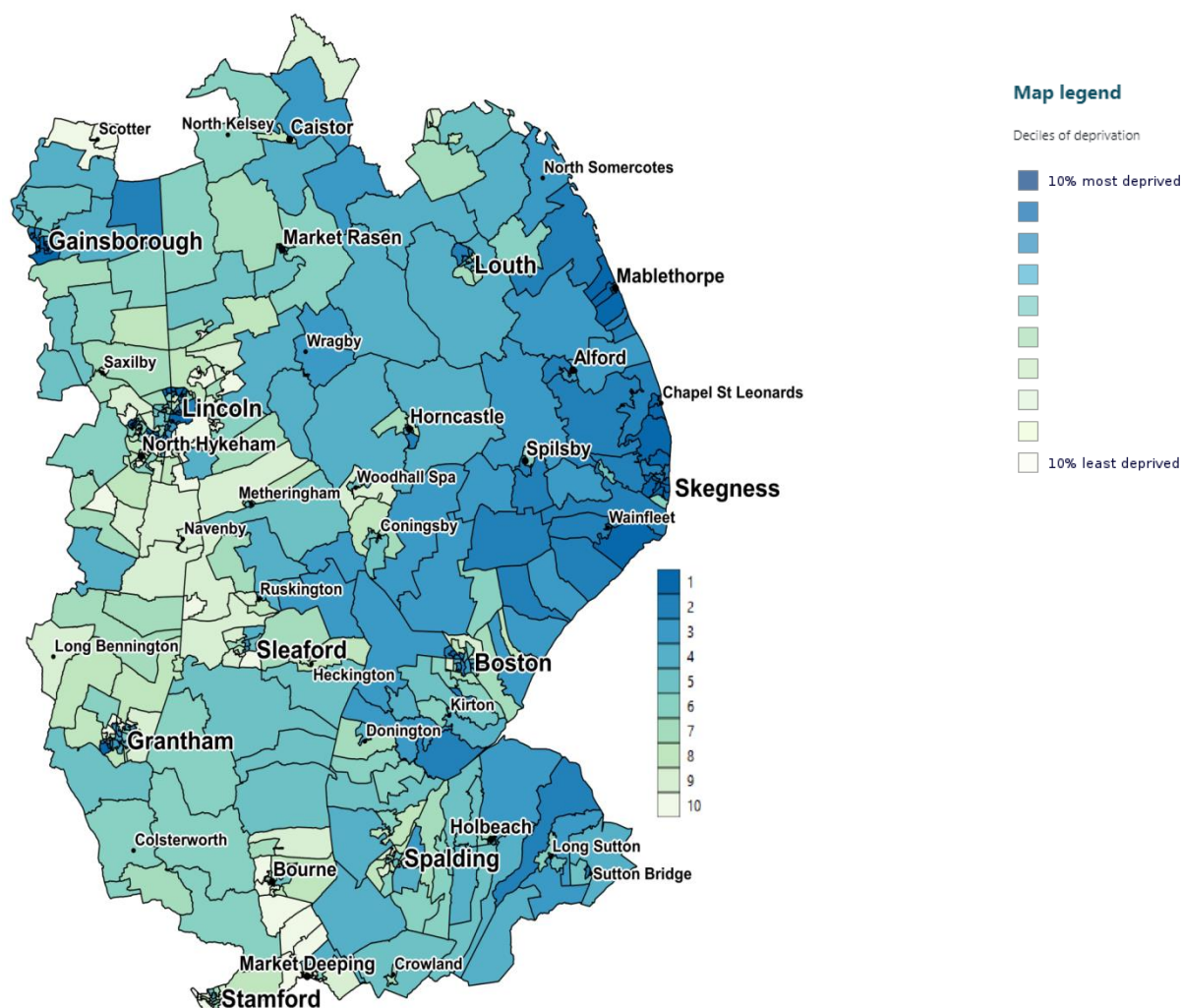
The previous Business Plan concluded in 2021, however due to the impact of Covid 19, the decision was made to continue with the existing Strategic Priorities for a further year. The Business Plan was updated to reflect the progress made during 2018 – 2021 and work has continued across the sub groups and wider partnership to deliver against these priorities.

The current agreed Strategic Priorities for the LSCP are:

1. Tackling Child Exploitation and understanding emerging themes of abuse
2. Enhancing the Emotional Wellbeing of Children and Young People
3. Promoting Healthy Relationships
4. Working Together to Recognise Risk Making Behaviours
5. Identify and Reduce the Impact of Neglect on Children and Young People.
6. Identify and Reduce the Impact of Domestic Abuse on Children, Young People and their Families.

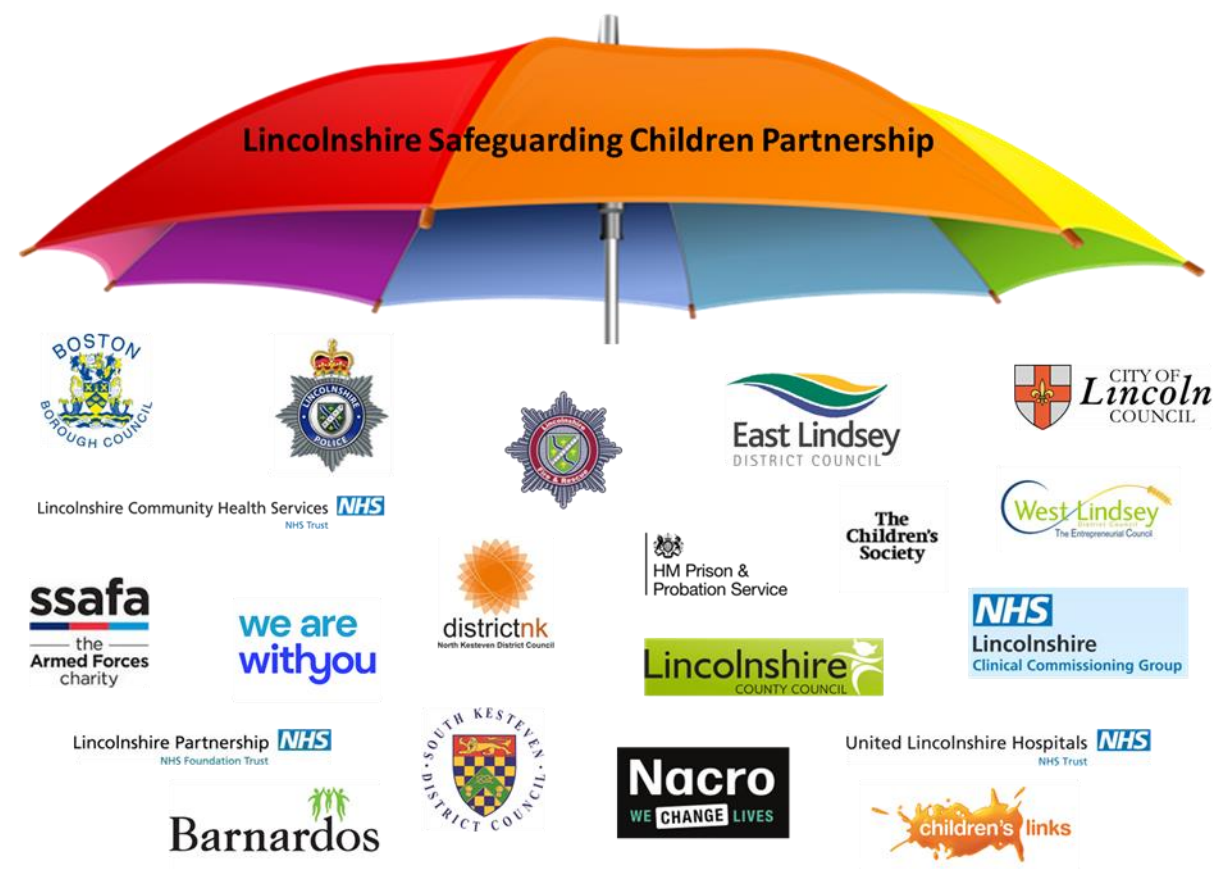
## Lincolnshire Context

- Lincolnshire is the second largest county in England and is predominately rural in its landscape and demographic. It has an estimated population of 772,591 of which 160,007 are aged under 19 years (21%).
- There is a continuing growth in the diversity of the county's population, more than one in ten school pupils now have English as a second language.
- Lincolnshire has 365 schools (5 Nursery, 281 Primary, 54 Secondary, 19 Special and 6 PRU)
- As of Spring 2021, more than 1 in 5 Lincolnshire school pupils are now eligible for free school meals.
- Lincolnshire has a lower than average number of children not in education, employment or training
- Areas of highest deprivation in Lincolnshire can be found in pockets of the major towns and along the coast. The map below highlights the Indices of deprivation for 2019 (most recent available data)



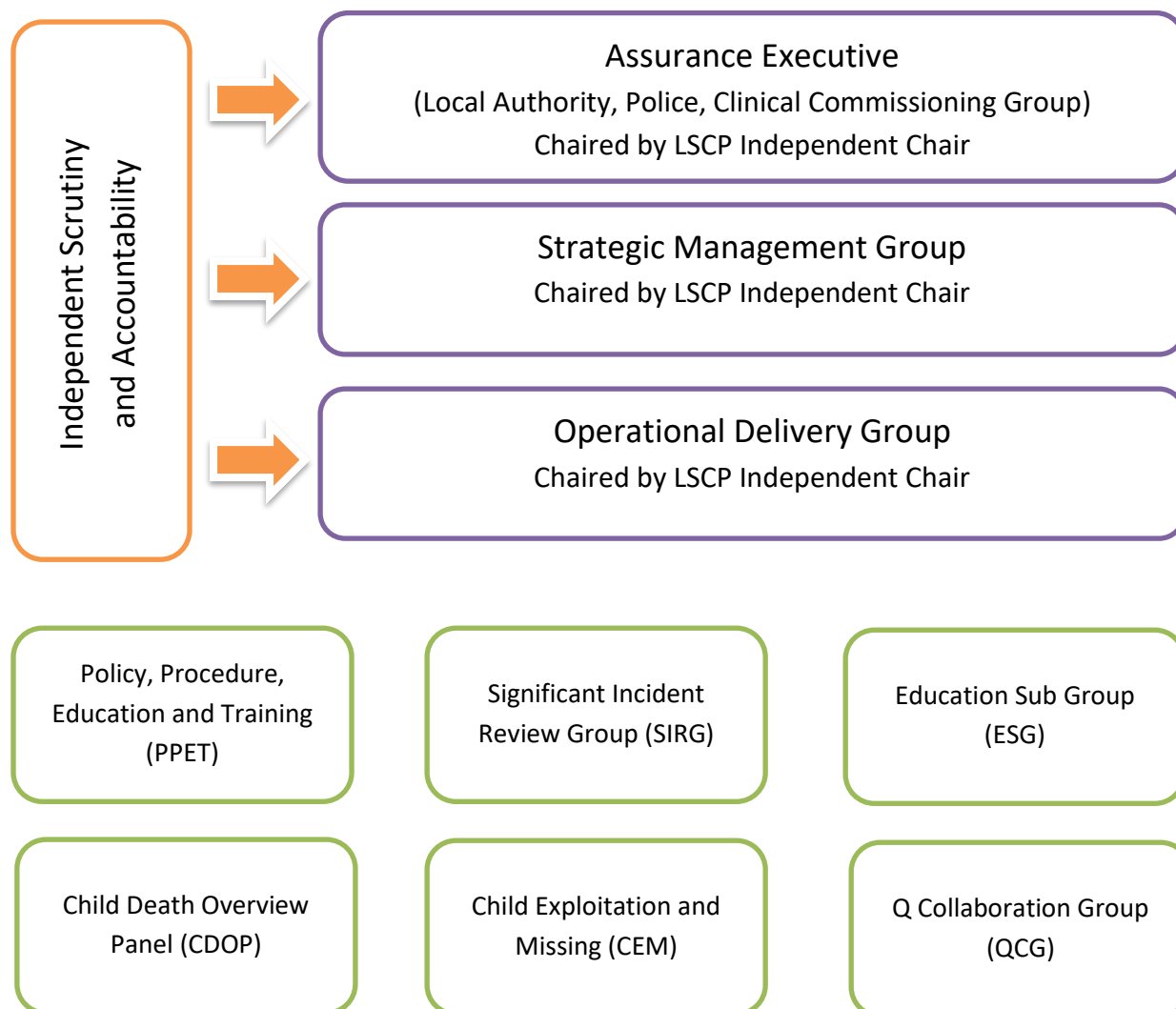


## Our Partners and Partnership



Lincolnshire prides itself on the strength of its Safeguarding Children Partnership to effectively work to safeguard and promote the welfare of children across the county. The LSCP extends beyond the three key statutory partners and welcomes contributions, challenge and support from a wide range of agencies, including faith organisations, charities, and education providers. Partners contribute to an active work plan and deliver across a number of agenda's and priorities. This work is co-ordinated and overseen by the LSCP Sub-Groups, Operational Delivery and Strategic Management groups.

During the last year, the LSCP has worked to ensure that children are safeguarded, and their welfare has continued to be promote during unprecedented periods of school closures and national lockdowns. The training unit responded swiftly by moving all face-to-face courses to a virtual platform which ensured all partners and practitioners could remain up to date with key training and professional development. This change in delivery also facilitated co-delivery with TAC Consultants which has enhanced the quality of the sessions. All LSCP meetings moved to a virtual format and the Assurance Executive met weekly to ensure services remained co-ordinated and that the partnership worked collaboratively and cohesively to discharge its duties. Many partners continued to provide direct services to children and the use of technology promoted greater engagement in Child Protection Conferences by some partners.



### Scrutiny and accountability

The LSCP has continued to employ an Independent Chair who remains very active at a strategic level, offering robust challenge and scrutiny to the partners and the work of the partnership.

The LSCP is also accountable to Lincolnshire County Council's Children and Young People's Scrutiny Committee and reported to them twice in 2020/2021.



### Significant Incident Review Group (SIRG) – Input from John O'Connor (Chair of SIRG)

The purpose of the SIRG is to oversee all open serious incident cases, the associated action plans and consider examples of good multi-agency practice. In this way the group is a contributor to the evaluation of the impact of our services and practice on each of the six LSCP priorities.

The year started with three cases that had been through the previous safeguarding arrangements, two were serious case reviews and one was a combined serious case review and a domestic homicide review. During our year all three cases have been published with their completed action plans, their delays are often due to parallel processes such as the coronial or judicial systems.

This year we have undertaken four rapid reviews that have covered circumstances such as domestic abuse, murder and suicide which atypically have been in older children (ages 9-15). In all cases the impact of COVID was specifically looked at and in none of the cases was any impact seen. In all four cases the National Panel agreed with our recommendations that three of the four did not need to progress to a more detailed Local Child Safeguarding Practice Review (LCSPR) with one that did and this will be a case that is combined with both a domestic homicide review and a mental health homicide review. The annual report from the national panel states that in only 69% of the cases referred to them do they agree with the recommendation to review/not review further – this has provided the wider partnership with confidence in the group's recommendations. Since the new arrangements came into force for the Partnership, in September 2019, there has been a total of 6 rapid reviews and consequently to have four in such a short space of time was new. However, this is only average for a local authority, as the National Panels Annual Report states that most local authorities submit between 3-6 reviews on average a year.

There have been, in addition, five other cases put forward for consideration for review. After understanding the detail of each case it was agreed they did not meet the threshold for a rapid review.

Unlike previous years, three cases were submitted to the group to be considered for a multi-agency review even though they did not meet the criteria for a rapid review. The group has therefore established that, where resources/time allow, cases like these will be reviewed if both the of the following criteria are met:

- There is multi-agency involvement
- There is likely to be significant learning for the partnership

After each review a learning bulletin is produced that can be disseminated to the wider partnership for reflection and learning; in almost all cases a multi-agency action plan is produced to make system-wide changes to practice.

The group's terms of reference and operational arrangements have been updated to reflect the learning obtained in the last 12 months.

### **Case Study – Practice Review**

During 2021, SIRG requested a review into a case looking at a local pilot scheme involving Mappa and notifications being shared with some health services. A Mappa nominal (Level 1, Category 1) transferred into the area and was concealing his partners pregnancy from the Probation Service. The Mappa notification was received and coded to his GP record. When the doctor then became aware of the pregnancy, he was able to review the information in the whole and alerted Childrens Services to the potential risks. Swift action was taken by all partners and the baby was safeguarded.

Further action: LSCP will review the Concealed Pregnancy Policy and the case study will be used in the newly developed Recognising Disguised Compliance Training. The case example will also be shared with GPs in the CCG newsletter as a positive example of when the process has worked well.

### **Policy, Performance, Education and Training – Input from Carol Drury (Chair of PPET)**

The purpose of PPET is to develop, review and maintain the policy and procedures of the Lincolnshire Safeguarding Children Partnership to ensure they remain fit for purpose and relevant for both professionals and the public. The sub-group also helps influence the content of training and education resources provided for professionals and the third sector across the Partnership. Intrinsically, the collective knowledge, skill and expertise amongst its membership contributes toward ensuring that the documents, guidance and training provided are suitable for, and usable by, all.

The Policy, Procedures, Education and Training sub-group has a very active and involved membership. Members are generally very engaged in the work of the group and offer support and insight to the Partnership. The diverse, professional experience of members is vital in the development and delivery of effective policy and procedure and the group works to ensure that the Partnership maintains a suite of documents that are easily accessed and understood by professionals and the public.

During the period covered by this annual report the sub-group has reviewed, refreshed chapters of the Partnership's Policy and Procedures Manual resulting in changes to, or the introduction of a total of twenty-one policies, procedures or guidance documents. Strong opinion from group members ensures that healthy debate, effective challenge and scrutiny of proposed or existing policy is customary. Task and finish groups are readily formed, and members take responsibility for individual actions in the development of policy, procedure and function. The impact of the changes to Policy and Procedure is measured through Policy Impact Assessments and Policy Impact Presentations.

Face-to-face training sessions were immediately ceased in March 2020 as a response to restrictions placed on the country by the Covid19 pandemic. Training officers from the Partnership worked swiftly to translate face-to-face training into virtual sessions to ensure that practitioners across Lincolnshire still had access to high quality training opportunities. The virtual nature of delivery enabled closer collaboration with the Early Help Consultant Team resulting in joint delivery of the Inter Agency Safeguarding Children and Young People course, Team Around the Child workshops and forums and single agency briefings.

During the latter part of 2020 and into 2021 virtual sessions have continued to be provided. Feedback from participants highlighted the ease with which the training could be accessed, the quality of content, the convenience of virtual learning opportunities in a county that is rural and geographically widely spread and, perhaps surprisingly, increased opportunities for networking.

Feedback from partner agencies included;

*LCC Children's Services – "The interaction between the LSCP trainers and Early Help colleagues brought credibility to the training. Thank you it was really enjoyable and well-paced."*

*Police – "Thinking more broadly about the voice of the child and some of the techniques to help children communicate - happy house etc. Understanding the advice available from the Early Help team and signposting people there. "*

*Secondary School – "The chronological nature of the workshops, following the online modules, made it easy to understand the stages of safeguarding children, through initial Voice of the Child, Early Help and TAC to CIN and Child Protection. The steps to go through and how to deal with issues at each stage were dealt with very clearly."*

*Pre School – "How everyone on the course was from different aspects of care and their input was amazing"*

*Charity – "It was useful to follow one case through all three workshops and experience the development of the case and how it would be processed."*

Specific training modules were also developed that focused on Covid19 and its implications for the safeguarding of vulnerable individuals. Elearning remains a popular medium for providing training opportunities to professional safeguarding practitioners, third sector organisations, education settings and faith groups across Lincolnshire. The total number of eLearning courses completed between 1<sup>st</sup> April 2020 and 30<sup>th</sup> September 2020 was 8981; and between 1<sup>st</sup> October 2020 through to 30<sup>th</sup> September 2021 it was 38,060.

The 6 year training pathway ([Lincolnshire Safeguarding Children Partnership – Training](#)) reflects and supports the LSCP's 6 priorities and many of the training courses are developed in collaboration with partners.

New courses that have been developed this year include:

- Recognising and Supporting Parents in Parental Conflict
- Sexual Behaviours Traffic Light e-Learning and tool.
- Children that Experience Domestic Abuse
- Responding to Child Exploitation and Missing Children during the COVID-19 Pandemic
- DASH
- MARAC & MOP Training
- Control, Coercive Behaviour and Stalking in an intimate relationship
- Disguised compliance (updated to include new learning.)

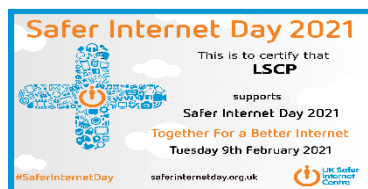
More detail on the training delivered by the LSCP can be found in appendix A.

Other developments during the last year are online briefings and forums. The LSCP have worked alongside the Early Years team to deliver Safeguarding briefings 3 times a year, attended DSL and Headteacher briefings as well as TAC forums. These have been very successful and have encouraged early year practitioners to attend both LSCP training and TAC forums.

An annual Campaigns programme has been delivered with significant input from across the Partnership on the development and delivery of important messages to raise awareness and provide advice and guidance to the public by means of social and other forms of media. Campaigns during the reporting period have covered:

- Self Harm Awareness
- Safer Sleep for Infants
- National Child Safety Week
- Private Fostering
- Child Exploitation
- Safer Internet Day (in collaboration with Lincolnshire Police)
- Online Safety (annual campaign delivered across the Christmas period)
- Racist, Bullying and Hate Crime
- Domestic Abuse

Children and young people in Lincolnshire told us...



Ensuring that policy, procedures and training remain relevant means that the Partnership provides key information to practitioners across the myriad number of agencies and organisations operating throughout Lincolnshire to safeguarding children and young people from harm. This enables professionals working in the field of safeguarding and practitioners from other agencies and from within the third sector to have an extensive raft of training available to them to enable them to recognise signs of safety and information available to them when issues of concern are identified and require action. This also extends into keeping the public informed and aware with guidance

documents, public communication campaigns and information on how to find help and support should they, or someone they know, need it. The direct involvement and participation of children and young people in the development of documents, campaigns and awareness raising, particularly around cyber-safety not only educates but also provides long-lasting opportunities for peer learning and youth ownership of the policies and practices of the LSCP.

**Impact Assessment** - Impact from the LSCP implementation of Safeguarding Children and Young People at Risk of Criminal Exploitation policy on 11 organisations and stakeholders.

**9/11** used the policy to raise awareness of the signs of child exploitation and to support practitioners to assess and manage this area of safeguarding. Including the completion of the CE Screening Tool and subsequent referrals where applicable.

South Kesteven District Council *"the guidance and training provided has resulted in a greater understanding of the issue, how it is often hidden in plain sight and the need to appropriately refer and provide support"*

A case example from LCHS provided evidence of clear and open discussions with the young person and their mother and to gain further information and to provide and explanation of why a referral was being made to Children's Services.

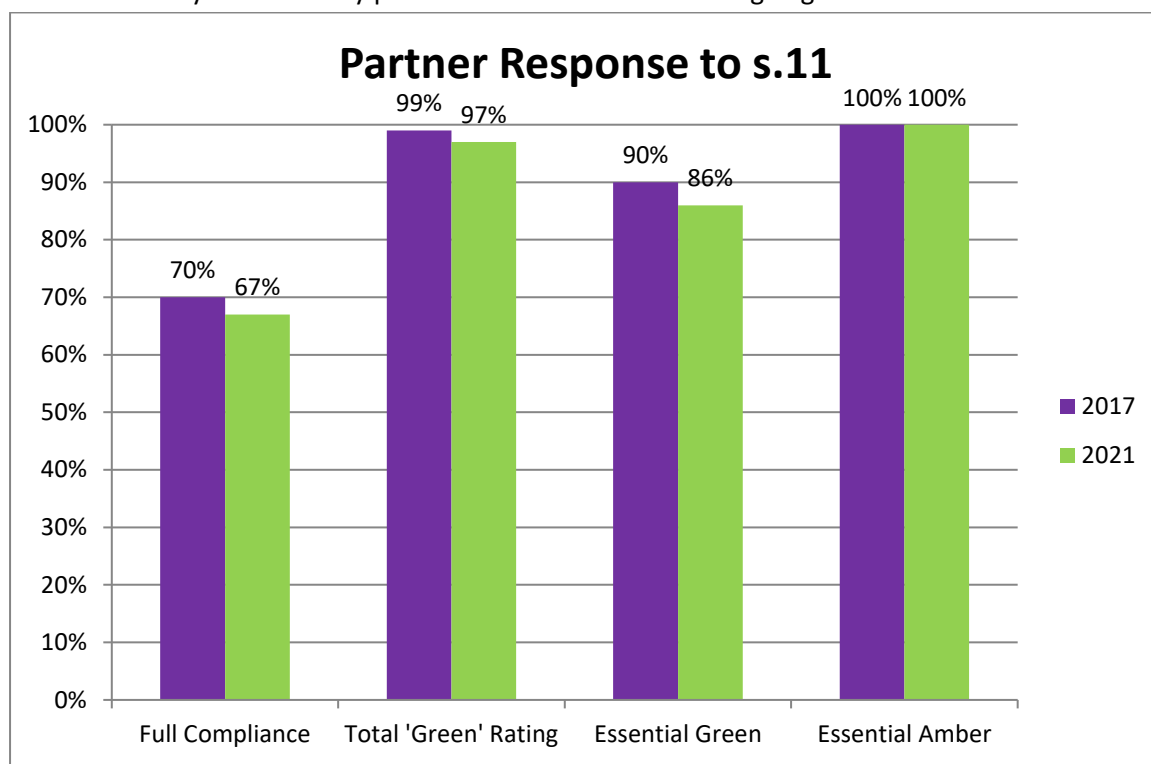
In the case examples provided by Children's Services (Future4Me), it was clear how time was taken to build the trust of the young people to allow them to share the information needed to assist with protecting them from exploitation. Through gaining this detail and mapping additional information through MACE, practitioners were able to highlight actions to further safeguard the children and disrupt the perpetrators. Steps were also taken to engage and support the wider family network where appropriate.

Children's Services – **538 managers and practitioners trained on practice, information and process relating to children who go missing and child exploitation.**

## Section 11

Section 11 of the Children's Act 2004 places a duty on a range of organisations, agencies and individuals to ensure their functions and any services that they contract out to others, are discharged having regard to the need to safeguard and promote the welfare of children. The LSCP ran its deferred Section 11 Audit in 2021 and again had an increase in the number of partners completing the

assurance work. The LSCP is proud of the commitment from partners to complete the audit and that this extends beyond statutory partners as identified in Working Together 2018.



Whilst 2021 appears to have seen a drop in performance in relation to partner compliance with section 11 expectations, it is assessed that this is in part due to the change in process for partners this year. Whilst in 2017, all partners underwent a peer moderation process which offer constructive support and challenge around the self-assessments, this process was significantly scaled back in 2021 in light of the pandemic. Where partners have assessed themselves as less than green, actions have been taken to improve these ratings.

All three key statutory partners were fully moderated by the LSCP core team, and all achieved 100% compliance across the audit.

Not only does the audit process provide assurance to the Strategic Management Board and the Assurance Executive about safeguarding in Lincolnshire, but it also firstly provides partners with the opportunity to assure themselves about their own practices. During the 2021 audit this has resulted in partners reviewing their training for volunteers who engage with the public, including reviewing how they manage training records. Another example of the impact of the audit is in relation to recruitment and partners being assured that appropriate checks are undertaken in line with the LSCP Safer Recruitment Policy.

### Child Exploitation and Missing Subgroup

The LSCP is championing the use of the Contextual Safeguarding to tackle child sexual and criminal exploitation and other forms of violence and abuse that young people may encounter in their

communities. Contextual Safeguarding is an approach to understanding, and responding to, young people's experiences of significant harm beyond their families. It recognises that the different relationships that young people form in their neighbourhoods, schools and online can feature violence and abuse. Parents and carers have little influence over these contexts, and young people's experiences of extra-familial abuse can undermine parent-child relationships.

The MACE (Multi Agency Child Exploitation) panel is aimed at preventing children and young people from being exploited by working together to gather, share understand and analyse information and intelligence in order to identify potential risks and for agencies to use their resources to protect the child or young person. Child exploitation requires a multi-agency response, and the MACE is supported by a diverse membership from the whole partnership to explore the options available for tackling child exploitation in the community.

A new LSCP Analyst role was established and recruited to in July 2021, part of their role has been focussed on the development of the MACE analysis to support the identification and disruption of child exploitation across Lincolnshire. An app utilising Power BI began development in September 2021 with the aim to present all recorded data in a concise and meaningful manner for all partners.

The app has combined the records captured from the pre-screening and MACE discussions along with the Missing Persons data. This data has then been connected to mapping visualisations to better understand where links between victims, Persons of Concerns and Locations of Concerns exist. In doing so, this will lead to more meaningful and data led conversations to establish clear levels of risk, to better establish what disruption tactics are best utilised to protect the victim.

During 2020/2021, Strategic MACE was combined with the LSCP CEM Subgroup and after further consultation the partners agreed to this becoming a permanent arrangement. The LSCP Analyst will provide analytical input by routinely producing a dynamic county wide problem profile. This includes emerging concerns about localities, addresses, businesses or professions, particularly those related to the night-time economy.

#### The Mablethorpe Project

In the seaside town of Mablethorpe a contextual safeguarding approach is being adopted to tackle a variety of issues, including criminality and drug use, which have a detrimental impact on the safety and well-being of children and young people in the community. Agencies, including children's services, schools, local police and the district council are working in partnership with community and business leaders to gain the voice of children and their families. The project is gaining an understanding of what needs to happen in the town to create safe spaces and to promote positive activities for young people who may be at risk. The Children's Society is assisting with the delivery of the project.

## Case Study – Operation Vigilance

Operation Vigilance, which was launched in December 2020, is a partnership and locality-based response to child exploitation concerns in Lincoln city centre which is founded on the principles of contextual safeguarding. The project is overseen by the CEM Sub-group.

Operation Vigilance is led by Lincolnshire Police in partnership with the LSCP. The project uses a variety of techniques – including awareness campaigns, education and training and enforcement activities to engage with residents, schools, colleges, and businesses. The aim is to make local neighbourhoods and community spaces safe for children and young people by identifying and responding to the threat of child sexual and criminal exploitation.

Partners who are supporting Operation Vigilance include: **City of Lincoln Council, Children's Services, Health, Lincolnshire Police, Education, Trading Standards, Positive Futures and Barnardos.**

### Outcomes:

**Trading Standards** - One premises issued a closure order for selling illegal cigarettes, a second had its alcohol licence revoked.

**Police** - Two males suspected to be involved with sexual exploitation of young girls were charged for other matters resulting in custodial sentences

**Police** were also able to close down a brothel as a result of enforcement action on the day.

**Partners** have continued to submit intelligence through our Operation Insignia form. These have led to the identification of other locations of concern in the city.

### LSCP training for Child Exploitation continues to be well attended

	1 <sup>st</sup> April 2020 – 30 <sup>th</sup> September 2020	1 <sup>st</sup> October 2020 – 30 <sup>th</sup> September 2021
Child Exploitation Elearning	878	1477
Child Exploitation workshop	N/A	201
Missing Elearning	518	906
Responding to Child Exploitation and Missing	315	330



Children during the COVID-19 Pandemic		
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## Education Subgroup

### Development of school specific policies

Through the work of task and finish groups the Education Subgroup has developed school specific guidance and resources over the year. Of note is the Preventing and Responding to bullying and stalking toolkit. Current work is continuing on Sexual Harassment and Violence in Schools and Colleges and safeguarding guidance for schools hiring out their premises to clubs and groups.

### Stay Safe Survey

Education Subgroup supported the delivery of the Stay Safe Survey for 2021. The online survey for secondary school students in Lincolnshire focused on bullying but with a particular emphasis on online bullying. The purpose of the survey was to help the LSCP understand how safe children and young people in Lincolnshire were online. The findings from the survey have informed campaigns, communications, resources and the Stay Safe Days.



### Engagement in campaigns

A further campaign has been developed through direct engagement with and participation of young people across the County on positive body image. This Positive Body Image campaign which requires extensive input from schools was originally intended to run in summer 2020 but was paused due to the closure of education establishments as part of Covid19 lockdown restrictions.

As part of our engagement during the campaign research, some Year 6 pupils shared some valuable words of advice and wisdom:

*"If I feel that I look good it makes me feel good and happy"*

*"It doesn't matter if other people don't wear labels."*

*"Looking the same as everybody else would be boring. It would be confusing"*

*"If somebody smiles at you, it makes you feel happy."*

*"We need to be kind to each other and show respect"*

The campaign will now run in the summer of 2022, and we are working closely with schools to capture the impact of this campaign. Education Subgroup agreed to run the campaign in the summer term as it was assessed this would have the greatest impact.

### Schools Safeguarding Assurance – 2020 breakdown

Every year, the LSCP seeks assurance from schools that their safeguarding responsibilities are being met. These are set out under sections 157 and 175 of the Education Act 2002.

In the 2020 schools safeguarding assurance, we received 255 out of possible 387 (66%) responses.

Number of assurance returns broken down by school phase/type –

- **Early Years/Nurseries** – 7 (unable to determine the total number of Nurseries in Lincolnshire)
- **Primary** – 199 out of 279 (71%)
- **Secondary** – 28 out of 53 (53%)
- **Special** – 11 out of 19 (58%)
- **Independent** – 6 out of 26 (23%)
- **PRU/Alternative** – 4 out of 5 (80%)

### Junior Online Safety Officers (JOSO)

Despite the challenges that have faced education providers during the last 12 months, primary schools have continued to support their year 5 pupils to train to become Junior Online Safety Officers and support other pupils to remain safe online. One JOSO summarised the benefits of peer support perfectly in their feedback *“we think that students are more honest with us than teachers because they are our friends”*.

The JOSO training has been delivered virtually over the last year and this proved to be positive with staff and pupils. Each JOSO attends two virtual training sessions and then is tasked with a series of ‘challenges’ to help promote awareness of online safety with the school. There have been some fantastic examples from the children of how they have used their creativity and talents to deliver these messages. Their challenges are then reviewed with the JOSO trainer in a review session.

Pupils have delivered assemblies to the other children in school, created tutorials and quizzes, promoted their role with other classes, help develop school policy and much more.

Feedback from schools around the impact on their children:

*“They have really risen to this challenge! It’s a great opportunity and brings the best out of them, thank you!”*

*“Many thanks, they have benefitted a great deal from this opportunity, and they are looking forward to continuing to perform this role next year.”*



#### **HOW TO BLOCK MEAN AND UNWANTED PEOPLE ON THE INTERNET AND STAY SAFE**



*“We have been working on a performance piece which the children have written and designed around the subject of bullying online and how to deal with it.”*

## Child Death Overview Panel (Julian Saggiorato – Chair of CDOP – full report Appendix B)

**What is CDOP?** The Lincolnshire Child Death Overview Panel (CDOP) reviews the death of every Lincolnshire child to see if any lessons can be learned. We are aiming to prevent future deaths where we can and to improve care and support for children, their families and communities. We look for modifiable

### Modifiable factors

These are factors where, if actions could be taken through national or local interventions, the risk of future child deaths could be reduced.

Modifiable factors were identified in 58% of the deaths reviewed. The commonest factor was cigarette smoking in the household.

The number of child deaths in Lincolnshire notified to CDOP between 1<sup>st</sup> April 2020 and 31<sup>st</sup> March 2021 was 31.

Lincolnshire CDOP has completed 38 child death reviews during this period (reviews can be delayed by, for example, coroners' inquests, safeguarding reviews or court cases).

### CDOP recommendations:

1. A new Safe Sleep Guidance Policy.
2. The roll out of ICON, a program to help people who care for babies to cope with crying - the aim is to reduce the risk of abusive head trauma secondary to shaking.
3. GP surgeries to give flu vaccine to high-risk patients as early as possible in the flu season.
4. The Lincolnshire Road Safety Partnership to analyse if modified vehicles are likelier to be involved in road traffic collisions.

### Cause of death:

The commonest cause of death was a neonatal or perinatal event, for example, consequences of being born prematurely. The next commonest was trauma and other external factors (such as drowning); this was followed by genetic or chromosomal abnormalities and acute medical or surgical conditions.



### Quick facts:

66% of all deaths reviewed were male  
55% of deaths were under one year of age  
92% of deaths were of white British ethnicity  
Commonest place of death was a hospital

### Special groups:

8 children were known to have a disability

10 children were known to social care and Early Help and 8 of these had modifiable factors identified

There were over 3 times as many child deaths in the most deprived decile compared to the least deprived decile.

## Learning from Reviews

During the year, the LSCP published all of its remaining Serious Case Reviews which were commissioned under the previous multi agency safeguarding arrangements. From these a number of work streams had developed and continued during 2020/21. Whilst it is acknowledged that Covid19 did impact on the pace of some of the work coming to fruition, the commitment and engagement from partners did not falter.

From the Joint Board Review 2016 (SCR Sue and Hayley), and in conjunction with voluntary sector partners, the LSCP collaborated with the Lincolnshire Safeguarding Adults Board and delivered a series of four virtual conferences for the sports, faith and charity sector. Across the events we reach over 50 organisations and covered key areas of safeguarding work, including policy, training, responsibilities and the role of the two partnerships. The LSCP recognises the critical role that third sector groups and organisations play in supporting, safeguarding and promoting the welfare of the most vulnerable in our communities and that their presence and reach place them at the frontline of our work and ambition.

When asked what three things delegates intended to do on returning to their organisations these were just some of the responses we received.



## Q Collaboration Group

During the COVID pandemic, the LSCP, along with other Lincolnshire Boards and Partnerships, reflected on the culminate impact of its work on the partners. The Chairs of the LSCP, Lincolnshire Safeguarding Adults Board and the Safer Lincolnshire Partnership, along with the newly formed Domestic Abuse Partnership, were tasked to look at synergies and opportunities for more collaborative working. From this the Q (quad) Collaboration Group was formed and work has been commenced to align activity across a number of areas, including training, audit and policy, analytical resource, reviews and engagement.

The overall aim of the Q Collaboration Group is: **To create an effective collaborative partnership to share capacity and skills to keep people in Lincolnshire safe.**



## Review of use of restraint

Working Together to Safeguard Children 2018, in which it states, *"Where there is a secure establishment in a local area, safeguarding partners should include a review of the use of restraint within that establishment in their report, and the findings of the review should be reported to the Youth Justice Board."* The review on the use of restraint within Lincolnshire's Secure Children's Home was undertaken by the Local Authority Designated Officer (LADO) and was received by the LSCP Operational Delivery Group in October 2021. The review covered the period 1<sup>st</sup> April 2020 to March 31<sup>st</sup> 2021. The full report is available in Appendix C.

During this period there was a total of 148 restraints (compared to 163 for the year prior) of which 47 related to two children with complex needs.

LADO was assured, through the restraint reviews undertaken during the year that there continues to be a significant amount of evidence of positive practice within the secure establishment. Restraint was demonstrably being used as a last resort.

## Appendices

Appendix A	Training Overview	See below
Appendix B	CDOP Annual Report	 FINAL Lincolnshire Child Death Overview
Appendix C	LSU Use of Restraint Annual Report	 Report to the Youth Justice Board - Septer

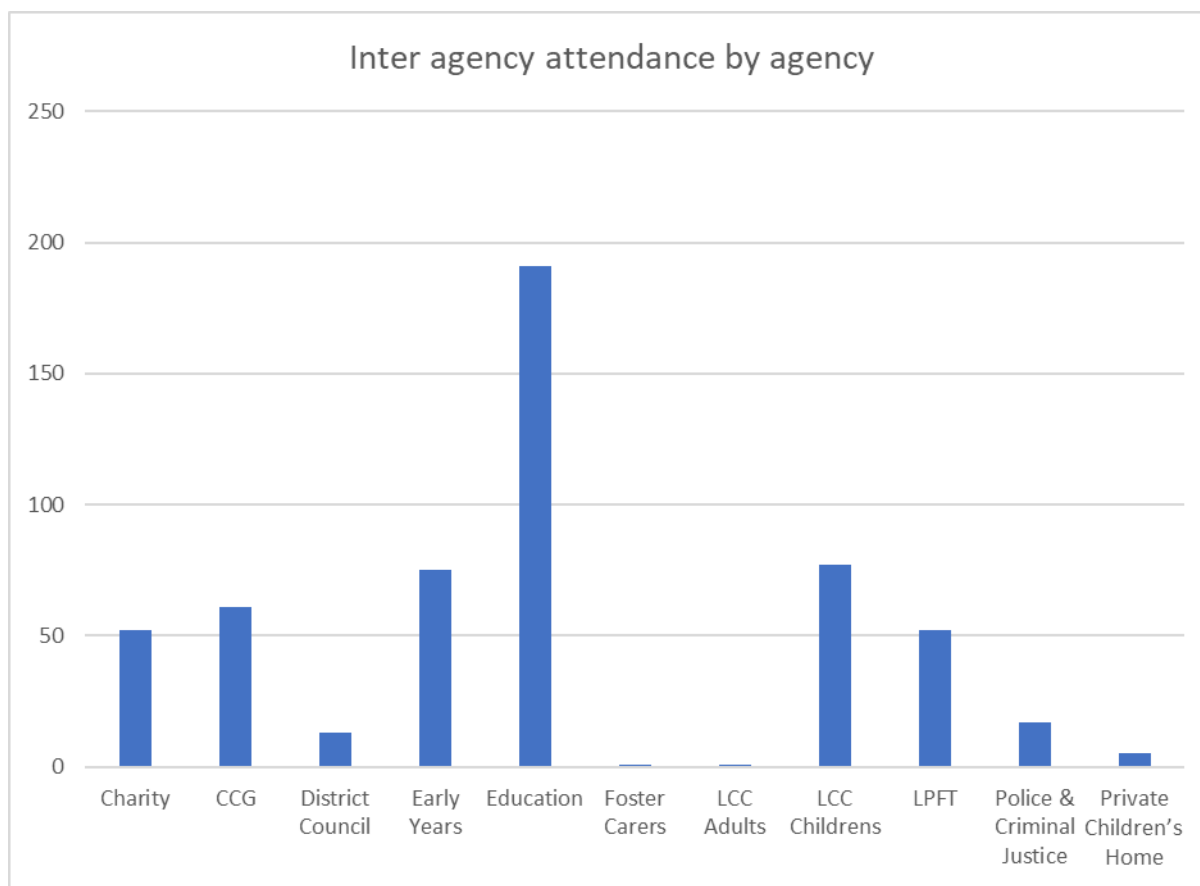
## Appendix A - Training overview

Multi agency Training has continues to be well attended, with eLearning and virtual workshops enabling agencies to be more flexible around booking onto sessions. The Inter agency Safeguarding Children and Young People was the priority course to run throughout the pandemic and this is reflected in the number of practitioners completing the full course (4 eLearning modules and 3 workshops)

Numbers completed Inter Agency Complete Course (all 7 modules)

1st April 2020 – 30th September 2020 = 110

1st Oct 20 – 30th September 21 = 496



Other courses that have been developed with virtual workshops include

- Understanding Healthy Parental Relationships and its Impact on Child Outcomes 1472 completed e-learning courses
- Recognising Parental Conflict eLearning 160 and 82 attendees at virtual workshops
- Coercive and controlling behaviour e-learning 452 and 171 attendees at virtual workshops

On 1<sup>st</sup> September 2021 the LSCP, in partnership with Brook, launched the Sexual Behaviours tool kit eLearning on 1<sup>st</sup> October 2021 - 546 practitioners had completed the course. Feedback has been very positive with one school stating:

*"As a result of the training, a number of colleagues have said that it has caused them to think carefully about the language they use, and the importance of using correct terminology (e.g. vagina rather than private area!) and it has promoted discussion around being more curious with children and young people's language and asking questions to determine meaning/understanding, e.g. what do you mean when you say 'sex'?"*



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## Open Report on behalf of Heather Sandy, Executive Director – Children’s Services

Report to:	Children and Young People Scrutiny Committee
Date:	22 April 2022
Subject:	Commissioning Arrangements for the Holiday Activities and Food (HAF) Programme

### Summary:

This report invites the Children and Young People Scrutiny Committee to consider a report on the Commissioning Arrangements for the Holiday Activities and Food (HAF) Programme, which is being presented to the Executive for a decision on 04 May 2022.

The views of the Committee will be reported to the Executive as part of its consideration of this item.

### Actions Required:

The Children and Young People Scrutiny Committee is invited to: -

- 1) Consider the attached report and to determine whether the Committee supports the recommendations to the Executive as set out in the report.
- 2) Agree any additional comments to be passed on to the Executive in relation to this item.

### 1. Background

The Executive is due to consider a report on the Commissioning Arrangements for the Holiday Activities and Food (HAF) Programme on 04 May 2022.

### 2. Conclusion

Following consideration of the attached report, the Committee is requested to consider whether it supports the recommendations in the report and whether it wishes to make any additional comments to the Executive. Comments from the Committee will be reported to the Executive.

### 3. Consultation

The Committee is being consulted on the proposed decision of the Executive on 04 May 2022.

### 4. Appendices

These are listed below and attached at the back of the report	
Appendix 1	Commissioning Arrangements for the Holiday Activities and Food (HAF) Programme to be presented to the Executive on 04 May 2022

### 5. Background Papers

No Background Papers within section 100D of the Local Government Act 1972 were used in the preparation of this Report.

This report was written by Sara Gregory, who can be contacted on 01522 553635 or [saraj.gregory@lincolnshire.gov.uk](mailto:saraj.gregory@lincolnshire.gov.uk).

**Open Report on behalf of Heather Sandy, Executive Director of Children's Services**

Report to:	<b>Executive</b>
Date:	<b>04 May 2022</b>
Subject:	<b>Commissioning Arrangements for the Holiday Activities and Food (HAF) Programme</b>
Decision Reference:	<b>I025705</b>
Key decision?	<b>Yes</b>

**Summary:**

Since 2018, the Government has funded the Holiday Activities and Food (HAF) Programme to support children in receipt of benefits-related free school meals through holiday periods. The pilot programme was rolled out to all upper unitary authorities in 2021 and the Government has confirmed through the Spending Review that the HAF programme will be funded for at least a further three years.

In 2022/23 financial year, the Council's grant allocation is £2,638,890 for the HAF Programme.

In view of the programme expansion, a longer-term model and commissioning process needs establishing. This will support the growth of the HAF programme in Lincolnshire and offer as much high-quality support as possible to eligible children and young people.

This report makes recommendations for the longer-term model and commissioning arrangements for the HAF Programme in Lincolnshire from Summer 2022 onwards.

**Recommendation(s):**

It is recommended that the Executive:

- 1) Approves the recommended delivery model for HAF from Summer 2022 onwards.
- 2) Approves the establishment of an Open Select List (OSL) to commission third party providers to support the delivery of the HAF programme in Lincolnshire from Summer 2022 for up to at least three years.
- 3) Approves the direct award of grants to third party providers who apply and meet the criteria via the OSL.
- 4) Approves the direct award of grants to schools and academies, early years settings and District Councils that operate leisure facilities that apply and meet

the criteria from Summer 2022 and during the years where HAF grant funding is made available from the Government.

- 5) Delegates authority to the Executive Director of Children's Services, in consultation with the Executive Councillor for Children's Services, Community Safety and Procurement, to take all decisions necessary, where required, in relation to the conducting the OSL and the awarding and entering into grants.

#### **Alternatives Considered:**

- **Commission third party providers via an Expression of Interest (EOI) Process:** This is not the recommended option. This approach has been used to commission third party providers during the HAF pilot and for Easter 2022. The EOI process has been advertised via the Council's website with interested third parties being able to submit an EOI via email. This process is administratively burdensome for the Council, especially as it has been run for each HAF period separately. Any future EOI process will need to be amended to comply further with the Council's accessibility and web standards and a new form would need to be developed electronically that would allow third party providers to complete and submit online. An EOI covering a longer period could be run but the process would need to be developed as more providers are expected to apply. The current EOI process is not streamlined enough and does not allow flexibility for the HAF programme over a longer period.
- **Establish a Framework Agreement to commission third party providers:** This is not a recommended option. Frameworks are allowed under the Public Contract Regulations (2015); although the Regulations do not apply for grants. There are no existing frameworks for HAF provision that would cover Lincolnshire. The Council could establish a framework with pre-qualified suppliers that can then bid to deliver HAF via grant. With a framework suppliers can join within a limited application window; pricing must be fixed at point of bidding and the number of suppliers determined in advance. This process is overly complicated for a grant award process and ultimately not flexible enough for HAF delivery and may also deter some small, independent providers, thus potentially limiting the market. There could be a risk that the Council will have less providers interested in delivering HAF and create gaps in provision which would mean an inequitable offer across the Country for eligible children and young people.
- **Establish a Dynamic Purchasing System to commission third party providers:** This is not a recommended option. Dynamic Purchasing Systems (DPS) are allowed for under the Public Contract Regulations (2015); although the Regulations do not apply for grants. A DPS is similar to a framework, but new suppliers can join at any time if they meet criteria and then they would bid to deliver HAF via a grant. Prices would be determined at grant award stage. A DPS can become administratively heavy especially for awarding grants, as providers may request to enter the system at any time and would require high ongoing admin time to manage the system. Failure to respond within timescales would leave the Council open to challenge. Timescales around setting up a DPS can be quite lengthy and once a DPS is set up terms and conditions and the selection criteria cannot be changed. This could create a risk to the Council as the Government releases HAF guidance on an annual basis and so

there will likely be changes the Council would be required to factor in. This approach may deter some small, independent providers and therefore may limit the market. There could be a risk that the Council will have less providers interested in delivering HAF and create gaps in provision which would mean an inequitable offer across the County for eligible children and young people.

#### **Reasons for Recommendations:**

It is recommended that the Council continues to directly award grants to schools and academies, early years settings and District Councils that operate leisure facilities. These organisations are trusted partners working within local communities that are known to children, young people and families and can offer safe settings for HAF provision. These partners will be able to submit an EOI to provide HAF for all or part of the three-year period. Partners will still be required to demonstrate that they meet criteria. A longer-term approach to these grants will provide greater stability enabling partners to plan services more consistently. Legal Services are supportive of this approach.

The Council will still need other third parties e.g., VCS and private providers, to deliver HAF to ensure sufficient capacity. Services to be provided in respect of HAF fall within the Light Touch Regime of the Public Contract Regulations (2015) but as it is proposed the funds shall be allocated as grant funding, the Public Contract Regulations (2015) do not apply. A competitive process will still be put in place to ensure a fair and transparent approach. The current EOI process for third party providers has been administratively burdensome and given HAF is now a longer-term programme other commissioning options were considered.

An OSL is recommended as the preferred option, it is similar to a DPS but is not open continuously to providers. The OSL provides the flexibility to be opened on at least an annual basis, but can also be opened at any point, for example, where there is a gap in provision or before each school holiday period. Providers can join the list if they meet pre-determined criteria, and then mini competitions can be run as needed. Providers could bid for a longer-term grant covering the whole period as well as the Council running mini competitions periodically to target gaps in services.

This approach will provide greater stability for interested providers and give them the opportunity to undertake longer-term planning and ensure sufficient staffing capacity to deliver HAF provision. This approach is flexible for the Council too allowing the award of longer-term grants as well as bringing new providers on board as needed throughout and grant conditions can be amended in line with Government Guidance.

Utilising an OSL will ensure grant funding for the delivery of HAF for third party providers can be distributed quickly through a fair process that is open and transparent.

Children's Services Strategic Commissioning Team already utilise OSLs (under the Public Contract Regulations (2015)) and are confident that the setting up of this OSL (which will be set up outside of the Public Contracts Regulations 2015 for the reasons as aforesaid) for the HAF Programme offers an effective and efficient legally sound methodology for commissioning third party providers to deliver HAF provision.

## **1. Background**

Research has shown that the school holidays can be a pressure point for some families. For some children this can lead to a holiday experience gap with children from low-income households being less likely to access organised out of school activities, more likely to experience "unhealthy holidays" in terms of nutrition and physical health and more likely to experience social isolation.

The Government's HAF programme is a response to this issue. Since 2018 the Government has funded the HAF programme to support children in receipt of benefits related free school meals through holiday periods. Following successful pilots between 2018 and 2020, the Government's pilot programme was rolled out to all upper tier local authorities in 2021. Guidance can be found [here](#).

The Council received a grant for c. £2.5 million in 2021 as part of a HAF pilot programme. At the time 22,500 Lincolnshire children aged 5 to 16 years would have been eligible to access free of charge holiday club places. During the 2021 pilot holiday clubs ran for at least four hours a day, four days a week, six weeks a year (four weeks in the summer and one week each at Easter and Christmas). The clubs were required to provide:

- Healthy meals
- Enriching activities
- Nutritional education
- Signposting and referrals
- Policies and procedures

The pilot in Lincolnshire was delivered in partnership with schools, early years and out of school settings, District Council leisure providers and other third part holiday club providers. This gave the best opportunity to offer the most places to eligible children across the County.

In accordance with legal advice, grants were awarded via an open and transparent EOI process which ensured that all interested parties had the opportunity to bid for grant funding to deliver the pilot.

Across the three HAF programmes delivered in 2021 (Easter, summer and Christmas) c. 5,500 pupils were engaged. The feedback from participants was very positive with benefits including being with their friends, enjoying the activities and the food offer available. Approximately £1 million of the HAF grant funding was utilised.

The pilot year has faced some challenges. Education settings were under extreme pressure throughout the pandemic and so the volume that came forward to deliver HAF

wasn't as high as hoped. Various Covid restrictions impacted on the type of delivery offered, although most activities were face-to-face. Going forward more providers are needed to offer more places, particularly for the secondary cohort and pupils with SEND. More targeting in some parts of the county is needed.

### HAF 2022

The Government, through its Spending Review, has confirmed grant funding for the HAF programme will continue for at least three further years. The HAF 2022 guidance was released on 20<sup>th</sup> December 2021; the programme remains very similar to the pilot but with greater clarity when working with eligible children with SEND and at secondary-age.

The current HAF guidance is available [here](#) and the current grant determination letter issued by the Department for Education is available [here](#).

As per the grant determination letter, in the 2022/23 financial year the Council will receive grant funding of £2,638,890, which has increased compared to 2021 due to rising numbers of eligible children and young people. A delivery plan has been submitted to the Department for Education, as approved by the Executive Director of Children's Services.

### Easter 2022 delivery

The late announcement of the HAF expansion meant that it was not possible before Easter 2022 for a decision to be taken about the longer-term model and commissioning process for the future HAF offer. Legal Services agreed that the Easter programme, in line with the Council's Scheme of Authorisation, was within the decision-making authority of the Executive Director of Children's Services in consultation and agreement with the Executive Councillor of Children's Services.

The EOI process for HAF Easter 2022 delivery has been completed and there has been an increase in providers and places offered, meaning that even more opportunities will be available to eligible children and young people (estimated that approximately 11,000 free of charge sessions will be available to eligible children and young people). It is anticipated that £400,000 of funding from the HAF 2022/2023 grant funding will be utilised but this will not be confirmed until the Easter provision has been delivered.

### Future administration and coordination

Local authorities must ensure appropriate coordination and administration of the HAF programme and the grant terms allow up to 10% of the funding to be attributed to administration and coordination costs. Temporary staffing arrangements have been in place to manage and coordinate the pilot programme, but as the programme continues to grow these temporary arrangements are not sustainable as they lack resilience and do not offer enough dedicated capacity to expand the programme further. It has been agreed with the Executive Director of Children's Services and Executive Councillor of Children's Services that the Head of Early Years in Children's Services will manage the HAF programme going forward as part of their role and 4 FTE officers will be recruited on an

internal secondment/fixed term basis to specifically coordinate and arrange the HAF programme (their substantive posts will be backfilled). Funding for the level of support that will also be required from Children's Services Commissioning, Finance and Legal Services has also been agreed. This will ensure the HAF programme has dedicated capacity to expand and grow without permanently committing the Council to increased staffing costs.

The lack of live data (places available and numbers booked) was also an administrative challenge during the 2021 pilot. Some local authority areas invested in an electronic booking system which is something that will be explored for Lincolnshire in 2022. This will make it easier for families to book onto HAF provision. Initial scoping suggests that this will be in the region of £15,000 to £20,000 for purchase and implementation.

These costs will not exceed the 10% grant allowance of £263,889 in 2022/23.

#### HAF model 2022 onwards

It is important to grow the HAF programme to offer as much as high-quality support as possible for eligible children in Lincolnshire. It is proposed that the HAF model for the next three years will:

- Continue to be provided from a mixture of venues to encourage maximum participation including on and off school sites, early years settings, out of school clubs, community venues etc.
- Focus on face-to-face delivery, wherever possible, with opportunities for outdoor activities (weather permitting).
- Provide a broad range of enrichment activities for all ages that meet a variety of needs and interests.
- Provide hot, healthy food and snacks, engage children in cooking and offer healthy eating advice and guidance for parents/carers to try at home.
- Provide signposting to other support services as needed.
- Allow clubs to provide chargeable places to non-eligible children as appropriate and with discretion.
- Allow some discretion to offer places to children that could really benefit from the programme but may not meet eligibility criteria e.g., children supported by Children's Services (max. 15% of funding).
- Actively target provision e.g., hard to reach communities, areas with limited provision currently, activities for secondary age and for children with SEND.

The recommendation includes the proposal that the Council continues to directly award grants to schools and academies, early years settings and District Councils that operate leisure facilities. These partners will be able to submit an EOI to provide HAF for all or part of the three-year period. They will be required to demonstrate that they are able to meet the HAF criteria, as is currently the case. Legal Services are supportive of this approach.

The Council also needs other third parties, e.g. voluntary community sector and private providers, to deliver HAF in Lincolnshire to ensure sufficient capacity across the County.



Services to be provided in respect of HAF fall within the Light Touch Regime of the Public Contract Regulations (2015) but as it is proposed the funds shall be allocated as grant funding, the Public Contract Regulations (2015) do not apply.

### Financial Implications

The HAF programme is grant funded by the Department for Education and so there is limited financial risk to the Council. However, the risk is to ensure equitable access to quality provision within the funding envelope.

The Council will not spend over the grant allocation. Grant use will be monitored and if grant funding requests exceed the funding available the volume of grants to providers would be adjusted in line with published criteria.

Upon the recommendations being considered, the programme will increase in scale to ensure greater utilisation of the grant allocation, and to enable the county to maximise on the places available to eligible children.

The 2022/23 financial year budget allocation has been confirmed as £2,638,890 and aligns with the financial year. This increase is due to the number of eligible children in the county. Funding will be confirmed by the Government on an annual basis through a grant funding determination letter.

The Council will continue to indicate to providers the maximum costs that will be considered to ensure funding is in line with market rates but represents value for money.

Administration costs should not exceed £263,889 per year or 10% of the grant. The agreed administration will be within this amount and will include funding for the procurement of an electronic booking system.

## **2. Legal Issues:**

### Equality Act 2010

Under section 149 of the Equality Act 2010, the Council must, in the exercise of its functions, have due regard to the need to:

Eliminate discrimination, harassment, victimisation and any other conduct that is prohibited by or under the Act.

Advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it.

Foster good relations between persons who share a relevant protected characteristic and persons who do not share it.

The relevant protected characteristics are age; disability; gender reassignment; pregnancy and maternity; race; religion or belief; sex; and sexual orientation.

Having due regard to the need to advance equality of opportunity involves having due regard, in particular, to the need to:

- Remove or minimise disadvantages suffered by persons who share a relevant protected characteristic that are connected to that characteristic.
- Take steps to meet the needs of persons who share a relevant protected characteristic that are different from the needs of persons who do not share it.
- Encourage persons who share a relevant protected characteristic to participate in public life or in any other activity in which participation by such persons is disproportionately low.

The steps involved in meeting the needs of disabled persons that are different from the needs of persons who are not disabled include, in particular, steps to take account of disabled persons' disabilities.

Having due regard to the need to foster good relations between persons who share a relevant protected characteristic and persons who do not share it involves having due regard, in particular, to the need to tackle prejudice, and promote understanding.

Compliance with the duties in section 149 may involve treating some persons more favourably than others.

The duty cannot be delegated and must be discharged by the decision-maker. To discharge the statutory duty the decision-maker must analyse all the relevant material with the specific statutory obligations in mind. If a risk of adverse impact is identified consideration must be given to measures to avoid that impact as part of the decision making process.

The HAF Programme is a Government funded programme that is targeted at children and young people from Reception Year to Year 11 who are eligible for benefits-related free school meals. This includes eligible children and young people with special educational needs and disabilities.

There is no adverse impact identified for eligible children and young people and their families. The provision of HAF activities during the Easter, summer and Christmas school holidays is perceived to be a positive impact for eligible children.

Consideration has been given to children who are not eligible for benefits-related free school meals and holiday clubs offering HAF places will be allowed to offer chargeable places to non-eligible children where space allows and with discretion.

#### Joint Strategic Needs Analysis (JSNA) and the Joint Health and Wellbeing Strategy (JHWS)

The Council must have regard to the Joint Strategic Needs Assessment (JSNA) and the Joint Health & Well Being Strategy (JHWS) in coming to a decision.

The HAF programme in Lincolnshire will support eligible children and their families with access to positive activities, healthy and nutritional meals, related advice and support to access other services as needed. This will support children to be both physically and mentally healthy which will improve their attainment and life chances. This supports the JSNA and JHWS across a range of areas.

### Crime and Disorder

Under section 17 of the Crime and Disorder Act 1998, the Council must exercise its various functions with due regard to the likely effect of the exercise of those functions on, and the need to do all that it reasonably can to prevent crime and disorder in its area (including anti-social and other behaviour adversely affecting the local environment), the misuse of drugs, alcohol and other substances in its area and re-offending in its area.

The HAF Programme in Lincolnshire will support eligible children to be safe and have reduced social isolation. Improving access to organised out-of-school activities that keep eligible children active during the school holidays will encourage and support them to engage in positive activities and potentially protect against poor behaviour during the school holidays, including anti-social behaviour.

### **3. Conclusion**

Upper tier local authorities are expected to offer the HAF Programme to eligible children in their area with expected standards for the delivery of the HAF provision set by the Department for Education. The proposed model for the HAF Programme from Summer 2022 onwards builds on the 2021 pilot programme in Lincolnshire and provides dedicated capacity to stimulate the market, encourage more providers to bid and funding the programme sufficiently, within the HAF funding envelope. The OSL will provide a flexible, fair and transparent commissioning approach to award grants to third parties, whilst still ensuring the Government's HAF guidance is met. This commissioning approach will enable the Council to increase the scale of the HAF offer to ensure greater utilisation of the grant allocation, maximise the places available to eligible children and target support to meet the specific needs.

### **4. Legal Comments:**

The Council has the power to create the processes and allocate the grant funding as set out in this Report.

The legal aspects have been addressed in the body of the Report.

The decision is consistent with the Policy Framework and within the remit of the Executive.

## **5. Resource Comments:**

The recommendations in the report for the delivery of the Holiday Activity Fund (HAF) from Summer 2022 is planned to be through an Open Select List for providers to join and bid for work, which will provide greater stability and support longer-term planning for those interested providers. The approach will also support the Council in its objective in achieving an extensive programme of holiday activities covering the County in supporting children in receipt of benefits related free school meals. The Council will also continue working with schools, early years and district partners to support the HAF delivery.

The Council has received a grant allocation of £2,638,890 for 2022/23 for HAF to support those eligible children. The funding will be administered through a grant process to support its delivery. Monitoring of spending against planned levels in each term will support the maximisation of the grant. Administration support costs are only allowable up to 10% of the grant value.

## **6. Consultation**

### **a) Has Local Member Been Consulted?**

N/A

### **b) Has Executive Councillor Been Consulted?**

Yes

### **c) Scrutiny Comments**

The decision will be considered by the Children and Young People's Scrutiny Committee on the 22 April 2022 and the comments of the Committee will be reported to Executive.

### **d) Risks and Impact Analysis**

Upper tier local authorities are required to deliver a HAF Programme in their local area in line with guidance.

The main risk is that the HAF programme doesn't grow sufficiently to support the volume of children eligible for support. This would result in eligible children not receiving the benefits that the programme offers and ultimately could impact on their overall health and wellbeing, especially during the school holidays. This risk is mitigated by the Council investing in dedicated capacity to stimulate the market, encourage more providers to bid and funding the programme sufficiently. The Council is also seeking to make it easier to access HAF for families so they know where places are available, can easily book online and don't have to travel far.

If the model and commissioning approach are too difficult for providers to engage with there is a risk that providers will choose not to run the programme. The proposed model is flexible and so will enable the Government's guidance to be met whilst also allowing a targeting of support to meet the specific needs of Lincolnshire children. The proposed commissioning approach is flexible, easy to use and not too administratively heavy.

## **7. Background Papers**

No background papers within Section 100D of the Local Government Act 1972 were used in the preparation of this report.

This report was written by Sara Gregory, who can be contacted on 01522 553635 or [saraj.gregory@lincolnshire.gov.uk](mailto:saraj.gregory@lincolnshire.gov.uk).

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## Open Report on behalf of Heather Sandy, Executive Director – Children’s Services

Report to:	<b>Children and Young People Scrutiny Committee</b>
Date:	<b>22 April 2022</b>
Subject:	<b>Proposal to Expand Capacity at The Fourfields Church of England School, Sutterton (Final Decision)</b>

### Summary:

This report invites the Children and Young People Scrutiny Committee to consider a report on the Proposal to Expand Capacity at The Fourfields Church of England School, Sutterton (Final Decision), which is being presented to the Executive Councillor for Children's Services, Community Safety and Procurement for a decision on 29 April 2022.

The views of the Committee will be reported to the Executive Councillor as part of her consideration of this item.

### Actions Required:

The Children and Young People Scrutiny Committee is invited to: -

- 1) Consider the attached report and to determine whether the Committee supports the recommendation to the Executive Councillor as set out in the report.
- 2) Agree any additional comments to be passed on to the Executive Councillor in relation to this item.

### 1. Background

The Executive Councillor for Children's Services, Community Safety and Procurement is due to consider a report on the Proposal to Expand Capacity at The Fourfields Church of England School, Sutterton (Final Decision) on 29 April 2022.

## **2. Conclusion**

Following consideration of the attached report, the Committee is requested to consider whether it supports the recommendation in the report and whether it wishes to make any additional comments to the Executive Councillor. Comments from the Committee will be reported to the Executive Councillor.

## **3. Consultation**

The Committee is being consulted on the proposed decision of the Executive Councillor on 29 April 2022.

## **4. Appendices**

These are listed below and attached at the back of the report	
Appendix 1	Proposal to Expand Capacity at The Fourfields Church of England School, Sutterton (Final Decision), to be presented to the Executive Councillor on 29 April 2022

## **5. Background Papers**

No Background Papers within section 100D of the Local Government Act 1972 were used in the preparation of this Report.

This report was written by Matthew Clayton, who can be contacted on 01522 555353 or [matthew.clayton@lincolnshire.gov.uk](mailto:matthew.clayton@lincolnshire.gov.uk).





**Open Report on behalf of Heather Sandy, Executive Director of Children's Services**

Report to:	<b>Councillor Mrs P A Bradwell OBE, Executive Councillor: Children's Services, Community Safety and Procurement</b>
Date:	<b>29 April 2022</b>
Subject:	<b>Proposal to Expand Capacity at The Fourfields Church of England School, Sutterton (Final Decision)</b>
Decision Reference:	<b>I025292</b>
Key decision?	<b>Yes</b>

**Summary:**

Lincolnshire County Council has a statutory duty to ensure that there are sufficient school places within its area to accommodate all pupils of statutory school age who live in Lincolnshire.

The proposal under consideration is to expand the capacity at The Fourfields Church of England School in Sutterton. This is to ensure that there is the required number of primary school places within the Sutterton area of Lincolnshire to accommodate existing and increasing pupil numbers. The proposal would expand the school from a current PAN (Published Admission Number) of 20 (places per year group) to a PAN of 30, by increasing the net capacity from 153 to 210, with a proposed implementation date of 1 September 2023. The Local Authority believes that this proposal is the best available option to address the increasing pressure on primary school places in this area of Lincolnshire.

The Local Authority has ensured this proposal has followed the processes set out in the statutory guidance published by the Department for Education (DfE) "Making Significant Changes ('prescribed alterations') to maintained schools. Statutory guidance for proposers and decision-makers" (October 2018) in accordance with the terms of the Education and Inspections Act 2006, as updated by the Education Act 2011.

On 11 November 2021 a four week period of pre-publication consultation on the proposal commenced which closed on 9 December 2021 and is further referred to later in this report. A summary of written responses received is also attached in Appendix A.

Following the pre- publication consultation period, a decision was taken on 17 January 2022 to publish the proposal in a Statutory Notice on 2 February 2022. This initiated a four week Representation Period up to 2 March 2022 when further written objections and comments may be submitted. The next stage of this process is for the LA, as

decision maker, to take the final decision regarding the proposal within 2 months from the end of the Representation Period which is by 2 May 2022.

The purpose of this report is to advise the Executive Councillor on making the final decision regarding the proposed expansion to the capacity at The Fourfields Church of England School in Sutterton.

**Recommendation(s):**

That the Executive Councillor approves the proposed expansion to the capacity at The Fourfields Church of England School in Sutterton with effect from 1 September 2023.

**Alternatives Considered:**

For the LA not to expand The Fourfields Church of England School, Sutterton. This would mean that The Fourfields Church of England School remains as it currently is with no further expansion.

The above alternative would have the following disadvantages:

It is likely that there would be insufficient primary school places in the Sutterton area. Therefore, the LA may be unable to comply with its statutory duty to ensure that there are sufficient school places for children of a statutory school age in the locality in future years.

It would place increasing pressure on The Fourfields Church of England School and other primary schools in the area. It is already an over-subscribed school and in recent years has had to over-offer to ensure that local children could access a place at a local school. To not progress with the process would likely result in over-crowding and extra pressure on the existing facilities of the school that are being used to their maximum capacity.

It would likely lead, in the future, to children being offered places at schools outside of Sutterton. This would result in an increase of transport costs and traffic from potential increased vehicle usage. There are also concerns over the impact of this additional travelling time on the children concerned.

Other options in the area close to Sutterton have been explored. All primary schools have been considered for potential expansion, but none have been found to be as suitable due to various reasons. These reasons include geographical location in relation to demographic pressures, undersized sites, distance that pupils would have to travel, parental preference, impact on standards, potential planning challenges and the fact that other schools are of suitable sizes for the areas they serve. This is the most appropriate primary school in the area for expansion.

**Reasons for Recommendation:**

To enable the LA to meet its statutory obligation to ensure that there are sufficient

school places in the Sutterton for all children of statutory school age.

To ensure that the provision of school places is planned so as to promote high educational standards, enable fair access to educational opportunity for every child and promote the fulfilment of each child's potential. This proposal will both offer the opportunity to enhance the quality of provision and sustain local provision. It is also an opportunity to address suitability issues (such as a lack of group/intervention space) to benefit not just the additional pupils but the ones that are already on roll.

The proposal will assist in meeting parental preference. The Government has made it clear that the wishes of parents should be taken into account in planning and managing school estates. DfE guidance states that places should be allocated where parents want them and that successful and popular schools be allowed to grow. The school has been over-subscribed for the past several years.

The LA considers the proposal to be the most appropriate available solution to the expected shortage of primary school places in this area in and surrounding Sutterton. This proposal has the support of the Headteacher, the Governing Body and the Diocese. The LA is confident that the school has the leadership, management and governance required to drive forward a successful expansion. The proposed expansion will enable the school to move away from mixed year group classes to a more stable single year group classes model and provide the opportunity to improve the learning experience and outcomes for the children to enable them to reach their full potential. There will also be additional resource space to support intervention and group work.

## **1. Background**

Whilst overall the county and country are experiencing falling birth rates, in some areas there are continued pressures on primary school places, often linked with people moving into the area, new housing developments and birth rates that buck the trend, resulting in increased demand for primary school places. Fourfields School serves a wide rural area and it is vital that families in those local communities are supported to have access to a school within a reasonable distance of where they live. For the foreseeable future there is expected to be a requirement for more school places than are currently available in the Sutterton area if capacity is not increased.

Available population data (birth data, supported by LA pupil projections) indicates an expected long term requirement for more than 20 places for children of a statutory school age in this area. Therefore, a permanent sustainable solution is needed to accommodate these extra children to avoid overcrowding and/or transporting young children to alternative schools outside of their local community.

## The Fourfields Number on Roll Data and Projected Reception Data

Projected Reception Offers			Number on Roll - March 2022						
2024	2023	2022	R	Y1	Y2	Y3	Y4	Y5	Y6
26	22	23	27	19	19	25	27	21	20

The proposal being consulted on is to expand the capacity and increase the PAN to 30 in all year groups from September 2023. The school has a current PAN of 20 and a total Net Capacity of 153 across 5 full size classrooms and 1 small classroom. There are currently 158 on roll. The proposal would increase the school to 210 places across 7 full size classrooms and single year group classes and allow for up to 30 in each year group. Additional teaching and non-teaching accommodation will be provided to accompany the additional resources required. There would not be a phased expansion as there is a current need for increase in space across multiple year groups, with several of the year groups already above the PAN of 20 as shown above. The Local Authority believes that this proposal is the best available option to address the increasing pressure on primary school places in this area of Lincolnshire.

Having additional classes and more children on roll at the school will also have financial benefits. This may potentially provide the opportunity to enhance teaching provision and career opportunities for staff which in turn will benefit the learning experience of the children.

If approved, it is proposed that building/refurbishment work will begin during 2022 (subject to planning permission being granted) and is planned to be completed in advance of the start of term in September 2023. This would be managed to cause minimal disruption to the school during term time making the best use of school holidays where possible. Suitable additional teaching and resource spaces both inside and outside will be considered to ensure sufficient facilities are in place to accommodate up to 210 primary aged children in total. This is proposed to include additional teaching and intervention space.

Some of the new accommodation will benefit the children already on roll at the school. It will also be an opportunity to ensure that no temporary classrooms are necessary on site. The planning application process will include the consideration of issues arising out of the physical expansion of the school such as parking and the impact on traffic, access and on local residents.

The planning application process is dealt with and consulted on separately. There will be an opportunity for those that are interested to respond directly to the planning application at a later date.

The Executive Councillor must reach her decision having regard to the Council's education duties and statutory guidance referred to later on in this report.

Factors to be considered by Decision Makers

### *The Consultation and Representation Period*

The Executive Councillor must be satisfied that the appropriate consultation and representation periods have been carried out and that all of the responses received have been given due consideration.

Although there is no longer a prescribed consultation period prior to the publication of the Statutory Notice and Complete Proposal the DfE's guidance states "*a strong expectation on schools and LAs to consult interested parties in developing their proposal prior to publication*". The LA conducted a four week period of pre-publication consultation to fulfil this expectation and also to operate a fair and open process and ensure all views were considered. A Statutory Notice (Appendix B) and Complete Proposal (Appendix C), initiating a four week Representation Period, were published in accordance with current statutory requirements.

Responses submitted during both the Pre-publication Consultation and Representation Period have been made available to the Executive Councillor for consideration when taking the final decision. Summary details of these responses are provided below under the section titled \*Pre- publication Consultation and Representation Period Responses.

### *Education standards and diversity of provision*

The Executive Councillor should consider the quality and diversity of schools in the area and whether the proposal will meet or affect the needs of parents, contribute to raising local standards of provision and lead to a closing of attainment gaps. The Government's aim is to create a more diverse school system offering excellence and choice so that every child receives an excellent education whatever their background and wherever they live.

The LA believes that this proposal provides the best option to maintain and improve standards of attainment with an enhanced quality of education for current and future children in the area whilst maintaining diversity and meeting the needs of parents through meeting the demand for school places and providing an improved offer with the opportunities a single year group class structure will provide for raising standards.

The Fourfields is part of a federation of two schools which, in 2019, both delivered significant increase in outcomes across both schools. The school has worked hard to improve and should have been inspected by now, but Ofsted has been delayed due to the pandemic. The sister school was inspected before Christmas 2021 and was deemed to be a 'Good' school and the LA anticipate the same to happen when this school is inspected next time. For the last 3 years the school has worked closely with the LA's school standards team and will continue to do so moving forwards. Whilst it could be deemed by some that an expansion of the school could be a distraction for the leadership of the school, in real terms it would make the school easier to manage, deliver the curriculum and provide pupils and staff with the support they need. A single form intake school is much easier to manage and support all pupils' needs than one that is split across multiple year groups.

Having additional classes and more children on roll at the school will also have financial benefits. This may potentially provide the opportunity to enhance teaching provision and

career opportunities for staff which in turn will benefit the learning experience of the children.

### *Demand*

The Executive Councillor must consider the evidence presented for any projected increase in pupil population (e.g. planned housing developments and increasing birth rates) and any anticipated new provision (e.g. a new free school). A decision must also take into account parental preference and evidence of parents' aspirations for places in the school proposed for expansion together with the quality and popularity of schools in the area that have surplus capacity. Surplus capacity in less popular schools should not in itself prevent the addition of new places. The DfE recognises that for parental preference to work effectively there may be some surplus capacity in the system overall but that competition for places to be taken up will lead to existing schools improving standards.

The Fourfields is popular with parents and has been over-subscribed in recent years, and in addition continues to be very popular with 2<sup>nd</sup> preferences. It is also situated geographically in an ideal location in relation to the demand for places.

Population data (birth data, supported by LA pupil projections) confirms the expected long term requirement for more than 20 places in this area.

The expansion is required to meet the projected demand for places in Sutterton and to ensure that the LA meets its duty of providing sufficient places for children of statutory school age in the immediate area. The expansion is proposed to meet the need for additional capacity in the local area and not to replace existing capacity in the primary sector, therefore not having a significant negative impact on neighbouring primary schools.

### *School size*

Assumptions that schools should be of a certain size to be a good school should not be made although the viability and cost-effectiveness of a proposal is an important factor in the decision-making process e.g. the impact on a LA's budget to provide additional funding to a small school to compensate for its size.

If the expansion proposal is not approved with the school remaining at its current size the demand for places would put increasing pressure on the school leading to concerns over the consequent impact of overcrowding on the quality of educational provision if additional accommodation is not provided. This expansion will provide additional appropriate infrastructure and facilities for a school of this size.

### *Proposed admission arrangements*

Before approving the proposals the LA must ensure that the admission arrangements of the school are compliant with the School Admissions Code. It is confirmed that the proposed increase to the PAN from 20 to 30 at Sutterton Fourfields will be processed in accordance with the School Admissions Code to determine admission arrangements for the academic year commencing September 2023.

### *National Curriculum*

All maintained schools must follow the National Curriculum unless they have secured an exemption. The Fourfields School in Sutterton currently follows the National Curriculum and will continue to do so if the proposed expansion is approved.

### *Equal Opportunity Issues*

The LA must have 'due regard' to the need to eliminate discrimination, harassment and victimisation, advance equality of opportunity and foster good relations and should consider whether there are any sex, race or disability discrimination issues that arise out of the proposed expansion. There should be a commitment to provide access to a range of opportunities which reflect the ethnic and cultural mix of the area while ensuring that such opportunities are open to all.

There are no sex, race or disability discrimination issues arising from this proposal. All new facilities will be compliant with current equality legislation (Equalities Act 2010, previously DDA) and result in improved access to more school facilities. The LA will continue to be committed to provide access to a range of opportunities which reflect the ethnic and cultural mix of the area while ensuring that such opportunities are open to all. A positive impact in relation to age is that there will be more school places available for children aged 4 to 11 in the Sutterton locality. A full EIA is appended to this report.

### *Community Cohesion*

The impact on the community must be considered and schools have a key part to play in providing opportunities for young people from different backgrounds to learn from and respect each other and gain an understanding of other cultures, faiths and communities. The decision-maker must take account of the community served by the school and the views of different sections of the community.

This expansion will enable the school to admit more local children and therefore continue to meet the needs of children from all backgrounds represented in the local community. To support community cohesion it is important that local children attend school within the local community and the school continues to be the hub of the community. The community has had the opportunity to express their views through the representation period and those are captured and taken into account within this report.

### *Travel and Accessibility*

The Executive Councillor should be satisfied that accessibility planning has been properly taken into account and that proposed changes do not adversely impact on disadvantaged groups. Proposals should not unreasonably extend journey times or increase transport costs or result in too many children being prevented from travelling sustainably due to unsuitable walking or cycling routes. The proposal should be considered on the basis of how it will support and contribute to the Council's duty to promote the use of sustainable travel and transport to school.

If this proposal goes ahead it should reduce the likelihood of local children having to travel further to schools outside of their local area and therefore assist the Council to meet this duty.

The LA understands that an increase in the number of pupils attending a school may have an impact on the local road network and access. However, some of the additional primary aged pupils are likely to come from within a suitable walking or cycling distance from the school.

The LA is committed to promoting the use of sustainable travel and transport to school and this would be reflected in the implementation of an up to date school travel plan. Should the proposal go ahead, all traffic issues will be considered in the planning application process. As part of this process any planning queries will be dealt with through a separate planning consultation and the LA would have to meet stringent requirements at the planning application stage to secure planning approval. A pre-planning application process and early engagement with the planning authority will ensure that all factors are taken into consideration and the views of local residents and other interested parties are also considered.

The LA will continue to work with Highways, planners and the school to ensure that any potential issues are taken into consideration as part of the planning application process. The LA will continue to look for suitable solutions to help mitigate against all concerns.

The County Council home-to-school transport policy will continue to apply – this provides free home-to-school transport for pupils to their nearest designated school (if it is more than 2 miles away for primary aged pupils).

### *Funding*

The Executive Councillor should be satisfied that any necessary funding required to implement the proposal will be available and that all relevant local parties have given their agreement. A proposal cannot be approved conditionally upon funding being made available. Where the expansion is reliant on the DfE for funding it cannot be assumed that approval of the proposal will trigger the release of capital funds unless previously confirmed in writing. In such circumstances the proposal should be rejected, or consideration deferred until it is clear that the capital necessary to implement the proposal will be provided.

This proposed expansion will incur capital costs that the LA will manage through the Children's Services Capital Programme, funded from Basic Need, with on-going revenue costs being funded from the Dedicated Schools Grant based on the current school funding agreements. The required level of capital from Basic Need has been secured and allocated through the necessary process and has been included and agreed in the Council's budget through the relevant parties. All necessary building work can be met from this budget and within the required timescales.



### *School premises and playing fields*

All schools are required to provide suitable outdoor space to both enable physical education for pupils in accordance with the curriculum and also for pupils to play outside safely. DfE guidelines suggest areas for pitches and games courts but these are non-statutory.

Appendix D shows the overall site plan for information with the areas for remodelling and new building highlighted. At this stage there are no detailed designs of how the school might be expanded, but initial feasibility studies have indicated that expansion will be achievable without negatively impacting on the existing school premises and playing fields. Sufficient suitable accommodation, playing field and hard team games area will be secured for the maximum number of children that the school will be expected to accommodate (210).

### *Special Educational Needs (SEN) Provision and SEN Improvement Test*

If the proposal is approved there is likely to be no impact with regard to SEN provision other than an opportunity to improve the provision at a mainstream school with better access to resources and consistently good quality teaching and learning at the enhanced facilities at the school. The LA will continue to ensure suitable provision for all children with special educational needs and consideration of their needs will take place with physical access being assured should a need be presented. The LA will continue to look to make improvements in the standard, quality and/or range of the education provision for children with SEN and so meet the Special Educational Needs Test.

### *\*Pre- publication Consultation and Representation Period Responses*

In order for the school to expand the Local Authority must follow the necessary statutory processes in accordance with the Education and Inspections Act 2006, the Education Act 2011 and have regard to the guidance "Making ('prescribed alterations') to maintained schools. Statutory guidance for proposers and decision-makers" (October 2018) issued by the DfE.

Under these guidelines the LA must ensure that sufficient time and information are provided for people to understand, form a view on the proposal and make a response. Under the DfE guidelines there is no longer a prescribed pre-publication consultation period for significant changes to schools (including physical expansions). However, there is a "*strong expectation that schools and LAs will consult interested parties in developing their proposal prior to publication*". To comply with this the Local Authority has conducted a four week period of pre-publication consultation. Any documentation issued must set out the problem that is being addressed and invite comment on one or more solutions. The Local Authority must explain the decision making process and take all reasonable steps to draw the proposal to the attention of all those who might be interested and take into account their views.

The Education and Inspections Act 2006 specifically includes as interested parties the registered parents of registered pupils at the school and also the appropriate District and Parish Councils for the area. The guidance issued by the DfE in April does not prescribe a

definitive list of consultees. The list of interested parties was therefore compiled comprising as wide a range of consultees as practicable to ensure that all interested parties were included and incorporated parents of current pupils, the District Council, as well as individual County, District and Parish Councillors as appropriate, along with the Diocese. Children at The Fourfields Church of England School were given the opportunity to discuss the expansion proposal via the school council and the majority felt that it would be good for the school.

A letter incorporating relevant information and reasons for the proposal was sent out to interested parties on 11 November 2021 to commence a four week period of pre-publication consultation. There was the opportunity to provide a response to the pre-publication consultation by completing a short survey online, by letter, email or by returning the response form by 9 December 2021. Information about the pre-publication consultation was also published on the County Council website at [www.letstalk.lincolnshire.gov.uk/sutterton-fourfields](http://www.letstalk.lincolnshire.gov.uk/sutterton-fourfields)

All written responses received during pre-publication consultation have been made available to the Executive Councillor for consideration and further details are confirmed in this report in Appendix A. To briefly summarise, in the stage one pre-publication consultation there were 18 valid responses in total with 0 against the proposal, 16 for the proposal and 2 neither for nor against.

Additionally, during the stage two consultation (representation period) there were an additional 5 responses, 2 of which were against, 3 were for the proposal and 0 were neither for nor against. The two responses against the proposal related to concerns about parking and the increased volume of vehicles. Those two are most relevant to the planning application and will be addressed through that process as appropriate at a later date prior to being able to progress with the project.

All comments made should be taken into consideration by the Executive Councillor in the decision making process.

During the stage one pre – publication consultation there were a few concerns raised, which are addressed below.

The concerns raised are in *italics* with the responses below in each case:

*“Having a class of 30 will not allow flexibility of more advanced pupils. There should be provisions for an advanced child to join an older year group, e.g. in Maths, a year 1 joining year 2 for their lesson. If the year 2 class is already at 30 then I assume this is not possible?”*

The emphasis these days for educating pupils, and one supported through the Ofsted inspection process, is that the curriculum is where the challenge comes from not the class within which they are taught. Leaders within schools will have developed a progressive and challenging curriculum for each year group so it would be easier to challenge in a single year group class than a mixed one. Within a mixed age group class a teacher would be required to teach two curricula. Furthermore, schools are adopting a ‘mastery’ approach whereby children will be challenged to deepen their knowledge by utilising what

they have learned in a range of tasks and applying it to challenge their thinking. Therefore, pupils will be challenged within a single age group class.

*"The section 106 agreement for the approx. 256 houses has been agreed at £1million (planning ref B/19/0383), this money should be paid in three stages outlined in the 106. Are we going to be back to square 1 once this development has been completed? Do you need to build/expand the school a second time and is the £1m going into Sutterton or redistributed around the county?"*

Of the £890,000 s.106 funding that has been agreed from planning permission B/19/0383, £329,300 is to support 44 additional spaces at The Fourfields Church of England School (this project will utilise that funding), with the remainder split between local secondary and sixth form facilities.

The proposed expansion is based on current numbers on roll and the projected future Reception intakes being consistently greater than the current limit of 20 pupils. Capacity within schools is continuously monitored and if the school is expanded to 30 pupils per year group, based on the projected Reception numbers for the next three years there is expected to be some surplus capacity. Projections will continue to be updated, once birth rate figures are released and this data will be reviewed to see if more capacity is required in the future, but based on what is currently known it is not expected that any more than 30 places will be needed per year group in this area even when all planned housing has been built and occupied.

In addition,... expanding a school by too many places or before the development is complete could result in children outside of the local area being admitted. Although at present this may not cause an issue, once the development is complete, younger siblings of these children could displace local children.

*"Is an expansion of 10 enough? The school is called "fourfields" but so far unless there are other priorities at play, people in Wigtoft have no chance of getting in."*

Based on current projections and as stated previously, the proposed expansion of 10 places is deemed adequate at present.

All local children, including those in Wigtoft were admitted at the school for the 2019, 2020 and 2021 Reception intakes (made possible by over-offers on the PAN of 20), and this proposal will enable that to continue for the foreseeable future on a more permanent basis.

*"Please consider defining a proper catchment area to allow fair access for all of the fourfields, not just by straight-line distance, if not, then I suggest renaming the school to "Sutterton Primary School".*

In Lincolnshire, community and voluntary controlled schools do not have catchment areas. After the allocation of places to children with Fourfields named on their Education, Health and Care Plan, places are offered by the following (summarised) criteria; looked after or previously looked after children, sibling, children for whom Fourfields is the nearest school, home to school (straight-line) distance.

The 'nearest school' criteria ensures that those living nearer to Fourfields than any other school are given priority. This helps protect those in rural communities who may live further from Fourfields, than other communities who have a more local alternative, and effectively ensures that those pupils living within the 'natural catchment' of the school are prioritised for a place.

Many schools in Lincolnshire have names associated with their history even though they have evolved over the years.

Following the completion of the pre-publication consultation period all feedback was considered with a full report (which is referred to in the Background Papers section below and will also be re-considered along with this report) by the Executive Councillor and a decision was taken on 17 January 2022 to proceed to Statutory Notice. A statutory 4 week Representation Period was entered into on 2 February 2022 commencing with the publication of the Statutory Notice (Appendix B) in the local press, on the Lincolnshire County Council's website and at the school gates. The Complete Proposal, available in paper and electronic format (Appendix C) to which the Statutory Notice refers, was sent to interested parties as detailed in the statutory guidance and was also published on the website at [www.letstalk.lincolnshire.gov.uk/sutterton-fourfields](http://www.letstalk.lincolnshire.gov.uk/sutterton-fourfields). The Representation Period provided a further opportunity for people and organisations to express their views and ensure that they are taken into account when the final decision is taken. Two responses were received during the Representation Period relating to the planning application process and were advised to engage with that process at the appropriate time.

Under current legislation the Local Authority is the decision maker for this proposal and is co-ordinating the statutory process. This paper is seeking the final decision.

The LA, as decision maker, must be able to show that all relevant issues raised are taken into consideration in the decision making process. Points raised can be considered unpersuasive but must not be ignored altogether.

The last stage of the statutory process would be the implementation of the proposal with the expansion from a current PAN (Published Admission Number) of 20 (places per year group) to a PAN of 30 on 1 September 2023.

## **2. Legal Issues:**

### **Equality Act 2010**

Under section 149 of the Equality Act 2010, the Council must, in the exercise of its functions, have due regard to the need to:

- Eliminate discrimination, harassment, victimisation and any other conduct that is prohibited by or under the Act.
- Advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it.

- Foster good relations between persons who share a relevant protected characteristic and persons who do not share it.

The relevant protected characteristics are age; disability; gender reassignment; pregnancy and maternity; race; religion or belief; sex; and sexual orientation.

Having due regard to the need to advance equality of opportunity involves having due regard, in particular, to the need to:

- Remove or minimise disadvantages suffered by persons who share a relevant protected characteristic that are connected to that characteristic.
- Take steps to meet the needs of persons who share a relevant protected characteristic that are different from the needs of persons who do not share it.
- Encourage persons who share a relevant protected characteristic to participate in public life or in any other activity in which participation by such persons is disproportionately low.

The steps involved in meeting the needs of disabled persons that are different from the needs of persons who are not disabled include, in particular, steps to take account of disabled persons' disabilities.

Having due regard to the need to foster good relations between persons who share a relevant protected characteristic and persons who do not share it involves having due regard, in particular, to the need to tackle prejudice, and promote understanding.

Compliance with the duties in section 149 may involve treating some persons more favourably than others.

The duty cannot be delegated and must be discharged by the decision-maker. To discharge the statutory duty the decision-maker must analyse all the relevant material with the specific statutory obligations in mind. If a risk of adverse impact is identified consideration must be given to measures to avoid that impact as part of the decision-making process.

An Impact Equality Assessment (Appendix B to this report) has been carried out. Equality Act considerations have also been addressed earlier in this report on page 5 at the section headed 'Factors to be considered by Decision Makers'. The Executive Councillor is referred to both.

#### Joint Strategic Needs Assessment (JSNA) and the Joint Health and Wellbeing Strategy (JHWS)

The Council must have regard to the Joint Strategic Needs Assessment (JSNA) and the Joint Health and Wellbeing Strategy (JHWS) in coming to a decision.

Having regard to the Joint Strategic Needs Analysis two areas have been identified that are pertinent to this consultation, which are educational attainment and childhood

obesity. In relation to educational attainment, by providing extra places local pupils will not have to travel unnecessary distances which could impact their attainment due to an increased school day. It will also be more feasible for children to walk or cycle to school rather than using motorised transport which could exacerbate childhood obesity.

In relation to the Joint Health and Wellbeing Strategy with regards to the theme 'improve health and social outcomes for children and reduce inequalities', we believe that expanding this school will have a positive impact on the local children. This particularly relates to promoting healthier lifestyles as more children within the locality will be able to access a school within walking or cycling distance. Children who attend a local school are more likely to partake in afterschool activities due to the convenience of the locality and the shorter school day.

### Crime and Disorder

Under section 17 of the Crime and Disorder Act 1998, the Council must exercise its various functions with due regard to the likely effect of the exercise of those functions on, and the need to do all that it reasonably can to prevent crime and disorder in its area (including anti-social and other behaviour adversely affecting the local environment), the misuse of drugs, alcohol and other substances in its area and re-offending in its area.

Offering more local education provision, with access to after school activities, could reduce inequalities which could prevent children engaging in anti-social behaviour.

### **3. Conclusion**

A final decision is required from the Executive Councillor to determine whether to approve the proposal to expand the capacity at The Fourfields Church of England School, Sutterton as detailed in this report. The factors to consider in making this decision are within this report and all valid written responses received during pre-publication consultation and the Representation Period must be considered.

The LA believes this proposal to be in the best interests of local children and local parents as well as educational provision in the area and it supports the council's aim of ensuring that as many children as possible can reach their full potential. It also enables the LA to fulfil its statutory duty of ensuring that there are sufficient places to accommodate all pupils of statutory school age in Lincolnshire.

It is recommended that the proposal is implemented to ensure the best educational opportunities for the children of Sutterton and the wider area. The advantages of implementing this proposal are detailed earlier in this report in the "**Reasons for Recommendations**" section.

#### **4. Legal Comments:**

The Council has the power to expand the capacity at The Fourfields Church of England School in Sutterton having followed and completed the statutory consultation process. The Executive Councillor must take the consultation responses conscientiously into account in reaching a decision. It would be lawful for the Executive Councillor to make a decision in accordance with the recommendation.

The decision is consistent with the Policy Framework and within the remit of the Executive Councillor.

#### **5. Resource Comments:**

The recommendation in the report to approve the expansion of the capacity at The Fourfield Church of England School, Sutterton from 1 September 2023 will incur capital costs that the Local Authority will manage through Children's Services Capital Programme, funded from Basic Need. The required level of capital from Basic Need has been secured and allocated. On-going revenue costs will be funded from the Schools block of the Dedicated Schools Grant based on the current school funding agreements. The proposal to expand the capacity will support the Local Authority in meeting its statutory duty to ensure sufficient places are available for all children in the local area.

The expansion to a PAN of 30 will provide both operational and financial efficiencies.

#### **6. Consultation**

##### **a) Has Local Member Been Consulted?**

Yes

##### **b) Has Executive Councillor Been Consulted?**

Yes

##### **c) Scrutiny Comments**

The report will be considered by the Children and Young People Scrutiny Committee on 22 April 2022, and the comments of the Committee will be reported to the Executive Councillor prior to the decision being taken.

##### **d) Risks and Impact Analysis**

An Impact Assessment has been completed and in summary the analysis indicates that there will be no significant impact, positive or negative, arising out of the Executive Councillor's decision.

## 7. Appendices

These are listed below and attached at the back of the report	
Appendix A	Summary of written responses from interested parties during consultation.
Appendix B	Equality Impact Analysis.
Appendix C	Complete Proposal
Appendix D	Current and proposed site plan layout

## 8. Background Papers

Document title	Where the document can be viewed
The DfE guide "Making ('prescribed alterations') to maintained schools. Statutory guidance for proposers and decision-makers" (October 2018).	<a href="https://www.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/684442/making-significant-changes-to-maintained-schools.pdf">Making significant changes ('prescribed alterations') to maintained schools (publishing.service.gov.uk)</a>

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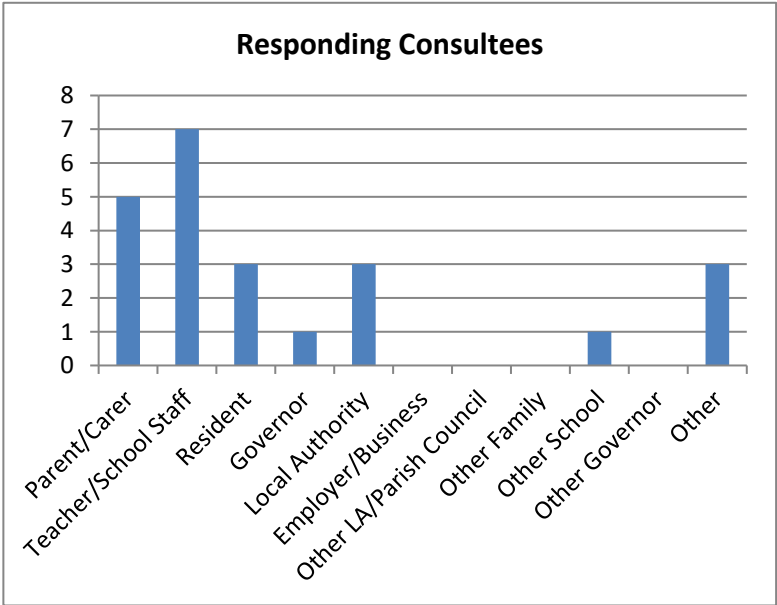
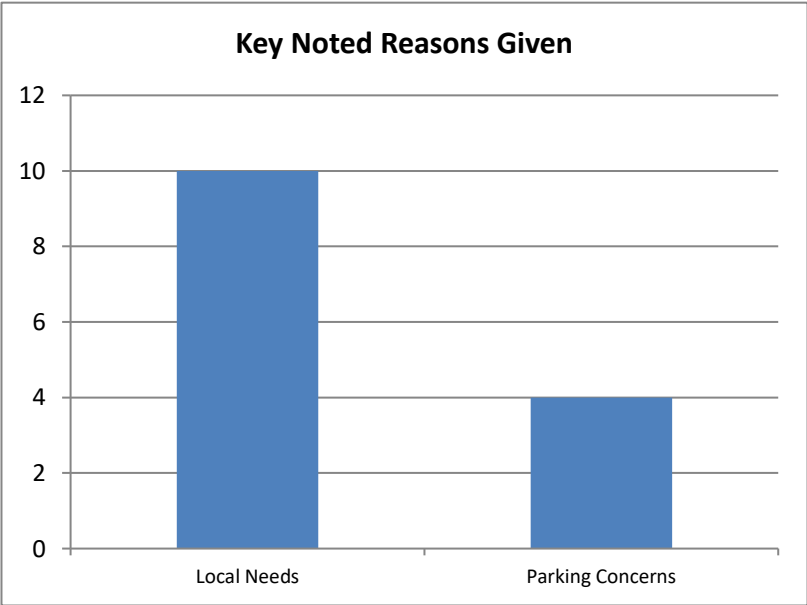
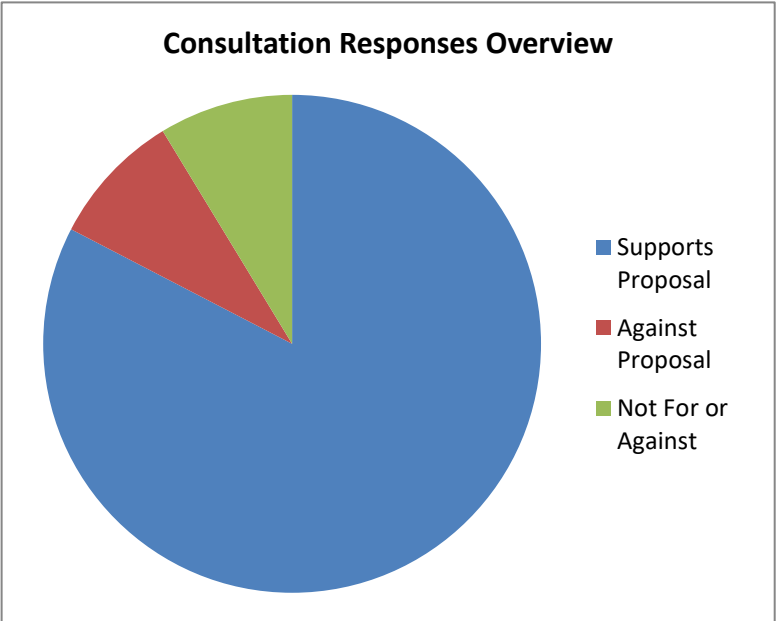
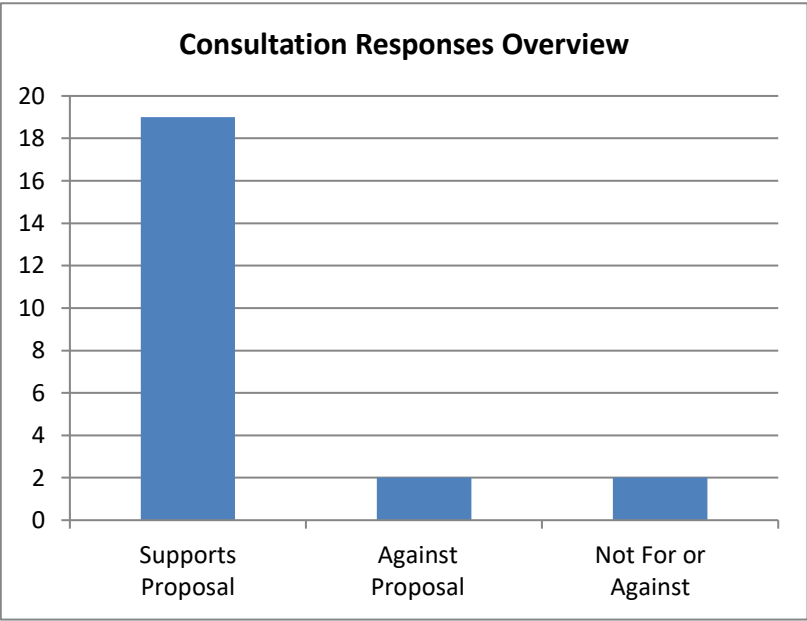


## APPENDIX A

### Written Responses in the Consultation and Representation Periods on the proposed expansion of The Fourfields Church of England School, Sutterton

Point of View	Supports Proposal	Against Proposal	Not For or Against	Other comments/Notes
Teacher/School Staff	Y			The school has been oversubscribed for a long time and the village is growing. Expanding the school is the right way forward to meet the needs of the village/local community.
Teacher/School Staff	Y			It will give more children the chance to attend their local village school.
Parent/Carer	Y			Very very pleased to see this is being consulted on. Currently the school is not giving pupils the best start, whilst the staff work very hard, it must be very difficult teaching 2 year groups at the same time in 1 classroom. I have children in the school and can see that splitting year groups does impact on the levels that children reach. For prospective applicants it is a worry as sometimes families who live very close may miss out on a place.
Parent/Carer	Y			Generally in favour, however there are concerns. 1) Having a class of 30 will not allow flexibility of more advanced pupils. There should be provisions for an advanced child to join an older year group, e.g. in Maths, a year 1 joining year 2 for their lesson. If the year 2 class is already at 30 then I assume this is not possible? 2) Is an expansion of 10 enough? The school is called "fourfields" but so far unless there are other priorities at play, people in Wigtoft have no chance of getting in. 3) The section 106 agreement for the approx. 256 houses has been agreed at £1million (planning ref B/19/0383), this money should be paid in three stages outlined in the 106. Are we going to be back to square 1 once this development has been completed? Do you need to build/expand the school a second time and is the £1m going into Sutterton or redistributed around the county? 4) Please consider defining a proper catchment area to allow fair access for all of the fourfields, not just by straight-line distance, if not, then I suggest renaming the school to "Sutterton Primary School".
Other	Y			Welcome the increase in capacity and growth of the school, providing increase in work opportunities for the local population.
Parent/Carer			Y	Will make a big difference to the children, the teachers wouldn't have as much time to spend on each child. I have seen the issues with parking and the mess cars are making due to the parking area being so small. I see this will be considered though so that is a plus.
Parent/Carer	Y			Existing classrooms are very small already and would not fit 30 children so this will need consideration. The other concern is traffic access and parking which I believe you will consider.
Teacher/School Staff	Y			I think the proposal to extend Sutterton Fourfields will be positive both for the school and local community.
Teacher/School Staff	Y			A fantastic opportunity to expand on an excellent school.
Teacher/School Staff	Y			Fantastic for the area and the school.
Teacher/School Staff			Y	Would be very good for the children for the ever-growing community which the school is a huge part of.
Local Authority	Y			The proposal will support the provision for local families.
Teacher/School Staff	Y			Very much needed as the school is in need of expansion and refurbishment.
Local Authority	Y			Expansion would benefit the children of the five villages area and cut down on travelling distances.
Other	Y			NIL
Local Authority	Y			NIL

Other School	Y		The addition of two extra classrooms will allow the original smaller classroom to be used for intervention. It would be good for the new classrooms to have a door with direct access outside, which will also help on warm days. School will benefit from single year group classes as lessons can be pitched at one age range. More toilets are required as there currently isn't enough and there can be queues and not enough space. Extra students may create extra planning and work for staff. Some students may feel uncomfortable or overwhelmed with more people onsite. Concerns about it busy at lunchtime, although understand lunchtimes could be staggered.
Governor	Y		NIL
Resident	Y		Should have been done years ago, would have prevented busing students to other schools. Major concern is this plan does not account for 285+ village houses being built. Daily concerns of traffic problems around the school. Proposal of a drop off point directly off the Station Road within the school land to resolve the parking issue within the Park Estate currently.
Parent/Carer	Y		Important that the school is expanded to cope with a PAN of 30. More important that each year group are in the same class to allow them to learn at the same level. Split year groups suffer when they are not all together, a child mixed with a younger year group does not progress as fast. We are told children are not split academically but it is quite clear that they are. This proposal will benefit the existing children at the school and not just new children in the future.
Other	Y		The proposal will support the development of high quality church school education in the community.
Resident		Y	No proposal for extra parking. Parking already causes chaos in Park Ave. Emergency vehicles cannot get through.
Resident		Y	Residents cannot currently park outside own homes. Noise from cars and screaming children already a pain. With potentially 57 children and vehicles it would be complete chaos in an already congested area. Sutterton residents have been left out of the loop with approved planning.



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## Equality Impact Analysis to enable informed decisions

### The purpose of this document is to:-

- I. help decision makers fulfil their duties under the Equality Act 2010 and
- II. for you to evidence the positive and adverse impacts of the proposed change on people with protected characteristics and ways to mitigate or eliminate any adverse impacts.

### Using this form

This form must be updated and reviewed as your evidence on a proposal for a project/service change/policy/commissioning of a service or decommissioning of a service evolves taking into account any consultation feedback, significant changes to the proposals and data to support impacts of proposed changes. The key findings of the most up to date version of the Equality Impact Analysis must be explained in the report to the decision maker and the Equality Impact Analysis must be attached to the decision making report.

**\*\*Please make sure you read the information below so that you understand what is required under the Equality Act 2010\*\***

### Equality Act 2010

The Equality Act 2010 applies to both our workforce and our customers. Under the Equality Act 2010, decision makers are under a personal duty, to have due (that is proportionate) regard to the need to protect and promote the interests of persons with protected characteristics.

### Protected characteristics

The protected characteristics under the Act are: age; disability; gender reassignment; marriage and civil partnership; pregnancy and maternity; race; religion or belief; sex; sexual orientation.

### Section 149 of the Equality Act 2010

Section 149 requires a public authority to have due regard to the need to:

- Eliminate discrimination, harassment, victimisation, and any other conduct that is prohibited by/or under the Act
- Advance equality of opportunity between persons who share relevant protected characteristics and persons who do not share those characteristics
- Foster good relations between persons who share a relevant protected characteristic and persons who do not share it.

The purpose of Section 149 is to get decision makers to consider the impact their decisions may or will have on those with protected characteristics and by evidencing the impacts on people with protected characteristics decision makers should be able to demonstrate 'due regard'.

### **Decision makers duty under the Act**

Having had careful regard to the Equality Impact Analysis, and also the consultation responses, decision makers are under a personal duty to have due regard to the need to protect and promote the interests of persons with protected characteristics (see above) and to:-

- (i) consider and analyse how the decision is likely to affect those with protected characteristics, in practical terms,
- (ii) remove any unlawful discrimination, harassment, victimisation and other prohibited conduct,
- (iii) consider whether practical steps should be taken to mitigate or avoid any adverse consequences that the decision is likely to have, for persons with protected characteristics and, indeed, to consider whether the decision should not be taken at all, in the interests of persons with protected characteristics,
- (iv) consider whether steps should be taken to advance equality, foster good relations and generally promote the interests of persons with protected characteristics, either by varying the recommended decision or by taking some other decision.

## **Conducting an Impact Analysis**

The Equality Impact Analysis is a process to identify the impact or likely impact a project, proposed service change, commissioning, decommissioning or policy will have on people with protected characteristics listed above. It should be considered at the beginning of the decision making process.

### **The Lead Officer responsibility**

This is the person writing the report for the decision maker. It is the responsibility of the Lead Officer to make sure that the Equality Impact Analysis is robust and proportionate to the decision being taken.

### **Summary of findings**

You must provide a clear and concise summary of the key findings of this Equality Impact Analysis in the decision making report and attach this Equality Impact Analysis to the report.

### Impact – definition

An impact is an intentional or unintentional lasting consequence or significant change to people's lives brought about by an action or series of actions.

#### How much detail to include?

The Equality Impact Analysis should be proportionate to the impact of proposed change. In deciding this asking simple questions “Who might be affected by this decision?” “Which protected characteristics might be affected?” and “How might they be affected?” will help you consider the extent to which you already have evidence, information and data, and where there are gaps that you will need to explore. Ensure the source and date of any existing data is referenced.

You must consider both obvious and any less obvious impacts. Engaging with people with the protected characteristics will help you to identify less obvious impacts as these groups share their perspectives with you.

A given proposal may have a positive impact on one or more protected characteristics and have an adverse impact on others. You must capture these differences in this form to help decision makers to arrive at a view as to where the balance of advantage or disadvantage lies. If an adverse impact is unavoidable then it must be clearly justified and recorded as such, with an explanation as to why no steps can be taken to avoid the impact. Consequences must be included.

**Proposals for more than one option** If more than one option is being proposed you must ensure that the Equality Impact Analysis covers all options. Depending on the circumstances, it may be more appropriate to complete an Equality Impact Analysis for each option.

**The information you provide in this form must be sufficient to allow the decision maker to fulfil their role as above. You must include the latest version of the Equality Impact Analysis with the report to the decision maker. Please be aware that the information in this form must be able to stand up to legal challenge.**

## Background Information

<b>Title of the policy / project / service being considered</b>	Consultation on the proposed expansion of The Fourfields Church of England School, Sutterton	<b>Person / people completing analysis</b>	Jessica Stevens
<b>Service Area</b>	School Organisation Planning Team, Children's Services	<b>Lead Officer</b>	Matthew Clayton
<b>Who is the decision maker?</b>	Cllr Mrs P Bradwell	<b>How was the Equality Impact Analysis undertaken?</b>	Discussions with the Headteacher and relevant LA Officers
<b>Date of meeting when decision will be made</b>	29/04/2022	<b>Version control</b>	V2
<b>Is this proposed change to an existing policy/service/project or is it new?</b>	New	<b>LCC directly delivered, commissioned, re-commissioned or de-commissioned?</b>	Directly delivered
<b>Describe the proposed change</b>	<p>Lincolnshire County Council, in collaboration with the school, have consulted on the proposal to permanently expand the capacity at The Fourfields Church of England School, Park Avenue, Sutterton, Boston.</p> <p>It is the Local Authority's statutory duty to ensure that there are sufficient school places to accommodate all pupils of statutory school age in Lincolnshire. The LA believes that this proposal is the best available option to ensure that there are enough primary school places in the Sutterton area to enable children are able to go to their local school where possible.</p> <p>The school currently has a PAN (Published Admission Number) of 20 (places per year group). The proposal being consulted on is to permanently expand the school to a PAN of 30 by increasing the net capacity from 153 to 210, with a proposed implementation date of 1<sup>st</sup> September 2023.</p>		



### **Evidencing the impacts**

In this section you will explain the difference that proposed changes are likely to make on people with protected characteristics. To help you do this first consider the impacts the proposed changes may have on people without protected characteristics before then considering the impacts the proposed changes may have on people with protected characteristics.

You must evidence here who will benefit and how they will benefit. If there are no benefits that you can identify please state 'No perceived benefit' under the relevant protected characteristic. You can add sub categories under the protected characteristics to make clear the impacts. For example under Age you may have considered the impact on 0-5 year olds or people aged 65 and over, under Race you may have considered Eastern European migrants, under Sex you may have considered specific impacts on men.

### **Data to support impacts of proposed changes**

When considering the equality impact of a decision it is important to know who the people are that will be affected by any change.

#### Population data and the Joint Strategic Needs Assessment

The Lincolnshire Research Observatory (LRO) holds a range of population data by the protected characteristics. This can help put a decision into context. Visit the LRO website and its population theme page by following this link: <http://www.research-lincs.org.uk> If you cannot find what you are looking for, or need more information, please contact the LRO team. You will also find information about the Joint Strategic Needs Assessment on the LRO website.

#### Workforce profiles

You can obtain information by many of the protected characteristics for the Council's workforce and comparisons with the labour market on the [Council's website](#). As of 1<sup>st</sup> April 2015, managers can obtain workforce profile data by the protected characteristics for their specific areas using Agresso.

**Positive impacts**

The proposed change may have the following positive impacts on persons with protected characteristics – If no positive impact, please state 'no positive impact'.

<b>Age</b>	Children aged 4 to 11 years.  The proposed expansion will enable, where possible, for more children in the Sutterton area to attend their local school.
<b>Disability</b>	The proposed expansion will enable, where possible, for more children in the Sutterton area to attend their local school, including those that may have a disability. The new classrooms would be fully accessible.
<b>Gender reassignment</b>	No positive impact.
<b>Marriage and civil partnership</b>	No positive impact.
<b>Pregnancy and maternity</b>	No positive impact.
<b>Race</b>	No positive impact.
<b>Religion or belief</b>	The proposed expansion provides more spaces at a Church of England school. Although a 'faith' school, it also provides school places for those of non-faith.

Sex	No positive impact.
Sexual orientation	No positive impact.

**If you have identified positive impacts for other groups not specifically covered by the protected characteristics in the Equality Act 2010 you can include them here if it will help the decision maker to make an informed decision.**

Parents and Carers; the proposal would provide more opportunity to send children to a local school, which may help in transporting children to school, time management and home/school/work life balance.

### Adverse/negative impacts

You must evidence how people with protected characteristics will be adversely impacted and any proposed mitigation to reduce or eliminate adverse impacts. An adverse impact causes disadvantage or exclusion. If such an impact is identified please state how, as far as possible, it is justified; eliminated; minimised or counter balanced by other measures.

If there are no adverse impacts that you can identify please state 'No perceived adverse impact' under the relevant protected characteristic.

**Negative impacts of the proposed change and practical steps to mitigate or avoid any adverse consequences on people with protected characteristics are detailed below. If you have not identified any mitigating action to reduce an adverse impact please state 'No mitigating action identified'.**

Age	No mitigating action identified
Disability	No mitigating action identified.
Gender reassignment	No mitigating action identified
Marriage and civil partnership	No mitigating action identified
Pregnancy and maternity	No mitigating action identified

<b>Race</b>	No mitigating action identified
<b>Religion or belief</b>	No mitigating action identified
<b>Sex</b>	No mitigating action identified
<b>Sexual orientation</b>	No mitigating action identified
<b>If you have identified negative impacts for other groups not specifically covered by the protected characteristics under the Equality Act 2010 you can include them here if it will help the decision maker to make an informed decision.</b>	
No mitigating action identified	

### Stakeholders

Stake holders are people or groups who may be directly affected (primary stakeholders) and indirectly affected (secondary stakeholders)

You must evidence here who you involved in gathering your evidence about benefits, adverse impacts and practical steps to mitigate or avoid any adverse consequences. You must be confident that any engagement was meaningful. The Community engagement team can help you to do this and you can contact them at [engagement@lincolnshire.gov.uk](mailto:engagement@lincolnshire.gov.uk)

State clearly what (if any) consultation or engagement activity took place by stating who you involved when compiling this EIA under the protected characteristics. Include organisations you invited and organisations who attended, the date(s) they were involved and method of involvement i.e. Equality Impact Analysis workshop/email/telephone conversation/meeting/consultation. State clearly the objectives of the EIA consultation and findings from the EIA consultation under each of the protected characteristics. If you have not covered any of the protected characteristics please state the reasons why they were not consulted/engaged.

### Objective(s) of the EIA consultation/engagement activity

To ensure that all interested parties have been made fully aware of the process and have had opportunity to take part in the consultation process and that their views are taken into consideration before a final decision is taken.

**Who was involved in the EIA consultation/engagement activity? Detail any findings identified by the protected characteristic**

<b>Age</b>	Details of the proposal and how to respond was sent to a wide range of interested parties in line with statutory guidance, and details were also be made available on the local authority's website. All responses have been recorded and analysed to be taken into consideration by the decision maker.
<b>Disability</b>	Details of the proposal and how to respond was sent to a wide range of interested parties in line with statutory guidance, and details were also be made available on the local authority's website. All responses have been recorded and analysed to be taken into consideration by the decision maker.
<b>Gender reassignment</b>	
<b>Marriage and civil partnership</b>	
<b>Pregnancy and maternity</b>	
<b>Race</b>	
<b>Religion or belief</b>	Details of the proposal and how to respond was sent to a wide range of interested parties in line with statutory guidance, and details were also be made available on the local authority's website. All responses have been recorded and analysed to be taken into consideration by the decision maker.

<b>Sex</b>	
<b>Sexual orientation</b>	
<b>Are you confident that everyone who should have been involved in producing this version of the Equality Impact Analysis has been involved in a meaningful way?</b> The purpose is to make sure you have got the perspective of all the protected characteristics.	Yes. Details of the proposal and how to respond was sent to a wide range of interested parties in line with statutory guidance, and details were also be made available on the local authority's website. All responses have been recorded and analysed to be taken into consideration by the decision maker.
<b>Once the changes have been implemented how will you undertake evaluation of the benefits and how effective the actions to reduce adverse impacts have been?</b>	No adverse impacts identified. If the expansion proceeds, planning permission will be sought where the public will have an opportunity to provide feedback on building plans, traffic, access etc.



## Further Details

<b>Are you handling personal data?</b>	<p>Yes</p> <p>If yes, please give details.</p> <p>Consultation responses incorporate name and first part of postcode of respondent, however providing a name is optional and these details will remain confidential. All responses have been stored on an area in IMP which is restricted to the School Organisation Planning Team.</p>
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Actions required	Action	Lead officer	Timescale
Include any actions identified in this analysis for on-going monitoring of impacts.	N/A	N/A	N/A

Version	Description	Created/amended by	Date created/amended	Approved by	Date approved
V1	Lincolnshire County Council, in collaboration with the school have consulted on the proposal to permanently expand the capacity at The Fourfields Church of England School, Park Avenue, Sutterton, Boston. The school currently has a PAN (Published Admission Number) of 20 (places per year group). The proposal being consulted on is to permanently expand the school to a PAN of 30, with a proposed implementation date of 1 <sup>st</sup> September 2023.	Jessica Stevens	10/03/2022	Matthew Clayton	10/03/2022

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**Complete Proposal**  
**to Expand**  
**The Fourfields Church of England School,**  
**Sutterton**

MATTERS TO BE SPECIFIED IN SECTION 19 OF THE EDUCATION AND  
INSPECTIONS ACT 2006

PROPOSALS TO MAKE A PRESCRIBED ALTERATION TO A SCHOOL

**2 February 2022**

## **Contact details**

This proposal has been published by Lincolnshire County Council, County Offices, Newland, Lincoln LN1 1YQ regarding the expansion of The Fourfields Church of England School, Park Avenue, Sutterton, Boston, Lincolnshire, PE20 2JN.

## **Implementation**

The proposal is to expand The Fourfields Church of England School with effect from 1 September 2023 to enable the Local Authority (LA) to fulfil its statutory duty of providing school places for all children of statutory school age in Lincolnshire.

## **Objections and Comments**

Any person or organisation may object to or make comments on the proposal by completing and submitting a short online survey at [www.letstalk.lincolnshire.gov.uk/sutterton-fourfields](http://www.letstalk.lincolnshire.gov.uk/sutterton-fourfields) or in writing to the School Organisation Planning Team, Children's Services, Lincolnshire County Council, County Offices, 51 Newland, Lincoln LN1 1YQ or by emailing [schoolorganisation@lincolnshire.gov.uk](mailto:schoolorganisation@lincolnshire.gov.uk). All responses must be received by the deadline of 2 March 2022.

## **Alteration Description**

The proposal under consideration is to expand the capacity at The Fourfields Church of England School in Sutterton. This is to ensure that there is the required number of primary school places within the Sutterton area of Lincolnshire to accommodate increasing pupil numbers.

Whilst overall the county and country is mostly experiencing falling birth rates, in some areas there are continued pressures on primary school places, often linked with people moving into the area, new housing developments and birth rates that buck the trend, resulting in increased demand for primary school places. Fourfields School serves a wide rural area and it is vital that families in those local communities are supported to have access to a school within a reasonable distance of where they live. For the foreseeable future there is expected to be a requirement for more school places than are currently available in the Sutterton area if capacity is not increased.

The proposal would expand the school from a current PAN (Published Admission Number) of 20 (places per year group) to a PAN of 30, with a proposed implementation date of 1 September 2023. The Local Authority believes that this proposal is the best available option to address the increasing pressure on primary school places in this area of Lincolnshire.

## **School Capacity and Site**

The proposal would increase the net capacity from 153 to 210, moving the school to a PAN of 30 with up to seven purpose-built classrooms in total instead of five.

Population data (birth data, supported by LA pupil projections) confirms this expected long term requirement for more than 20 places for children of a statutory school age in this area in some future intakes. The school have already over-offered for some

intakes to meet local demand in recent years which has put pressure on the existing accommodation and required temporary arrangements in place. Therefore, a permanent sustainable solution is needed to accommodate these extra children to avoid overcrowding and/or transporting young children to alternative schools outside of their local community. The school already has additional pupils in Y2 and Y3 (taking each year group to the equivalent to one form of entry) utilising all available space.

Following statutory consultation, if approved, it is proposed that building/refurbishment work will begin during 2022 (subject to planning permission being granted) and planned to be completed in advance of the start of term in September 2023. This would be managed to cause minimal disruption to the school during term time making the best use of school holidays where possible. Suitable additional teaching and resource spaces will be considered to ensure sufficient facilities are in place to accommodate up to 210 primary aged children in total. This is proposed to include additional teaching and intervention space. Some of these new facilities will also benefit the children already on roll at the school.

The increased intake of up to 30 would then be phased in with each subsequent Reception intake until the PAN of 30 applies to all year groups. This phased approach will allow the school to effectively manage staffing and teaching structures and help to ensure that pupil numbers at other local schools will be maintained. Should demand across the area result in mid-year pressures requiring additional places in higher year groups this approach also allows the flexibility to add capacity at the appropriate time if needed. This will help to avoid placing and transporting children to schools outside of the local community if they move into the area.

The planning application process required for any building work is dealt with and consulted on separately from this process. It will include the consideration of issues arising out of the physical expansion of the school such as parking and the impact on traffic. There will be an opportunity for those that are interested to respond directly to the planning application at the appropriate time.

## **Objectives**

The proposal detailed in this document is to expand The Fourfields Church of England School, Sutterton with effect from 1 September 2023. The objectives are to; ensure there are sufficient primary school places in the Sutterton area to accommodate increasing pupil numbers in the community; and to enable the LA to fulfil its statutory duty of providing school places for all children of statutory school age in Lincolnshire within a reasonable distance from where they live.

The LA considers the proposal to be the most appropriate available solution to the expected shortage of primary school places in the Sutterton and surrounding area. This proposal has the support of the Headteacher and the Governing Body. The LA is confident that the school has the leadership, management and governance required to drive forward a successful expansion. The proposed expansion will enable the school to move away from mixed year group classes to a more stable single year group classes model and provide the opportunity to improve the learning experience and outcomes for the children to enable them to reach their full potential. The LA believes the proposal to be in the best interests of local children and local parents as well as educational provision in the area and it reinforces the priorities in the Joint

Strategic Needs Analysis (JSNA) and the Joint Health and Wellbeing Strategy (JHWS).

To ensure that the provision of school places is planned so as to promote high educational standards, enable fair access to educational opportunity for every child and promote the fulfilment of each child's potential. This proposal will both offer the opportunity to enhance the quality of provision and sustain local provision. It is also an opportunity to address suitability issues (such as a lack of group/intervention space) to benefit not just the additional pupils but the ones that are already on roll.

Other options in the area close to Sutterton have been explored. All primary schools have been considered for potential expansion, but none have been found to be as suitable due to various reasons. These reasons include; geographical location in relation to demographic pressures, undersized sites, distance that pupils would have to travel, parental preference, impact on standards, potential planning challenges and the fact that other schools are of suitable sizes for the areas they serve. This is the most appropriate primary school in the area for expansion.

Having additional classes and more children on roll at the school will also have financial benefits for the school. This may potentially provide the opportunity to enhance teaching provision and career opportunities for staff which in turn will benefit the learning experience of the children.

## **Consultation**

In order for the school to expand the Local Authority must follow the necessary statutory processes in accordance with the Education and Inspections Act 2006, the Education Act 2011 and the guidance "Making ('prescribed alterations') to maintained schools. Statutory guidance for proposers and decision-makers" (October 2018) issued by the DfE.

Under these guidelines the LA must ensure that sufficient time and information are provided for people to understand, form a view on the proposal and make a response. Under the DfE guidelines there is no longer a prescribed consultation period for significant changes to schools (including physical expansions). However there is a *"strong expectation on schools and LAs to consult interested parties in developing their proposal prior to publication"*. To comply with this the Local Authority has conducted a four week period of pre-consultation.

Consultation originally began on 11 November 2021 with a letter, incorporating relevant information and reasons for the proposal sent to a wide range of interested parties, as required by guidelines issued by the DfE. Parents and pupils of the school were also informed of the consultation. In addition interested parties were invited to discuss the proposal with the LA or school by booking an appointment, This opportunity was offered to allow those having an interest in this proposal to be able to gather information, ask questions and get involved in the debate.

All parents/carers and other interested parties were given the opportunity to respond as part of the consultation process by 9 December 2021. A copy of the information from the letter commencing consultation and a simple online survey were also published on the County Council website under the website 'Let's Talk Lincolnshire' [www.letstalk.lincolnshire.gov.uk/sutterton-fourfields](http://www.letstalk.lincolnshire.gov.uk/sutterton-fourfields)

All written responses received during consultation have been provided to the Executive Councillor for consideration in the decision making process. To briefly summarise there were 18 valid responses in total with 0 against the proposal, 16 for the proposal and 2 neither for nor against.

Under current legislation the LA is the decision maker for the proposal and is co-ordinating the statutory process before making a final decision in April 2022. The LA, as decision maker, must be able to show that all relevant issues raised are taken into consideration in the decision making process.

### **Project Costs**

Should a decision be made at the end of this process to expand the school the construction costs would be met from Children's Services Capital Programme through Basic Need, with on-going revenue costs being funded from the Dedicated Schools Grant based on the current school funding agreements.

### **Special Educational Needs and Disability (SEND) Provision**

The expansion of the school is not likely to have any impact on SEND provision other than an opportunity to improve the provision with better access to resources and consistently good quality teaching and learning at the school. Consideration of pupils with SEND will take place and the LA will continue to look to make improvements in the standard, quality and/or range of the education provision for children with SEND.

### **Need for Places**

Population data (birth data, supported by LA pupil projections) confirms this expected long term requirement for more than 20 places for children of a statutory school age in this area. Projections predicts that that in the Reception intakes there will be more than 20 pupils requiring a local school place for some future intakes, based on all available data at this time and subject to variations in parental preference.

The expansion is required to meet the projected demand for places in the Sutterton area and to ensure that the LA meets its duty of providing sufficient places for children of statutory school age in the immediate area. The expansion is proposed to meet the need for additional capacity in Sutterton and the surrounding areas it has historically served and not to replace existing capacity in the primary sector, therefore not having a significant negative impact on neighbouring primary schools.

### **Expansion of Successful and Popular Schools**

The Government is committed to ensuring that every parent can choose an excellent school for their child with the wishes of parents being taken into account. There is a strong presumption that proposals to expand popular and successful schools should be approved. DfE guidance states that if possible places should be allocated where parents want them and that successful and popular schools be allowed to grow. This proposal will assist in meeting parental preference to help ensure that pupils do not have to be placed outside of the area against preference.

The school is popular with parents and has been over-subscribed in recent years, and in addition continues to be very popular with 2<sup>nd</sup> preferences. It is also situated geographically in an ideal location in relation to the demand for places.

### **Related Proposals**

The proposal to expand The Fourfields Church of England School is not related to any other statutory proposal.

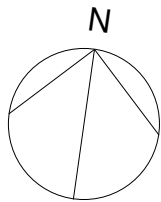
### **What will happen now?**

Any person or organisation may object to or make comments on this proposal by completing and submitting a short online survey at [www.letstalk.lincolnshire.gov.uk/sutterton-fourfields](http://www.letstalk.lincolnshire.gov.uk/sutterton-fourfields) or in writing to the School Organisation Planning Team, Children's Services, Lincolnshire County Council, County Offices, 51 Newland, Lincoln LN1 1YQ or by emailing [schoolorganisation@lincolnshire.gov.uk](mailto:schoolorganisation@lincolnshire.gov.uk). A consultation response form is available on request from the School Organisation Team or from The Fourfields Church of England School. Paper response forms should be returned by the deadline to either the school office or directly to the School Organisation Team using the contact details provided.

At the close of the 4 week representation period (statutory formal consultation) on 2 March 2022 responses will be collated and analysed and a further report will be presented to the Executive Councillor for a final decision in April 2022 on the expansion of the school. The representation period is the final opportunity for people and organisations to express their views about the proposal and ensure that they will be taken into account by the decision maker.

Copies of documents related to this proposal will be published online at [www.letstalk.lincolnshire.gov.uk/sutterton-fourfields](http://www.letstalk.lincolnshire.gov.uk/sutterton-fourfields).





NOTES

This Drawing is presented to Lincoln County Council in respect of Sutterton Fourfields CEP and may not be used or relied on by any other person or by the client in relation to any other matters not covered specifically by the scope of this Drawing. Notwithstanding anything to the contrary contained in the Drawing, Kier Business Services Limited is obliged to exercise reasonable skill, care and diligence in the performance of the services required by Lincoln County Council and Kier Business Services Limited shall not be liable, except to the extent that it has failed to exercise reasonable skill, care and diligence, and this Drawing shall be read and construed accordingly.

This Drawing has been prepared by Kier Business Services Limited and no individual is personally liable in connection with the preparation of this Drawing. By receiving this Drawing and acting on it, the client or any other person accepts that no individual is personally liable whether in contract, tort, for breach of statutory duty or otherwise. Kier Business Services Limited has used reasonable endeavours to provide information that is correct and accurate and the Drawing sets out reasonable conclusions that have been reached on the basis of the information available.

Scale:

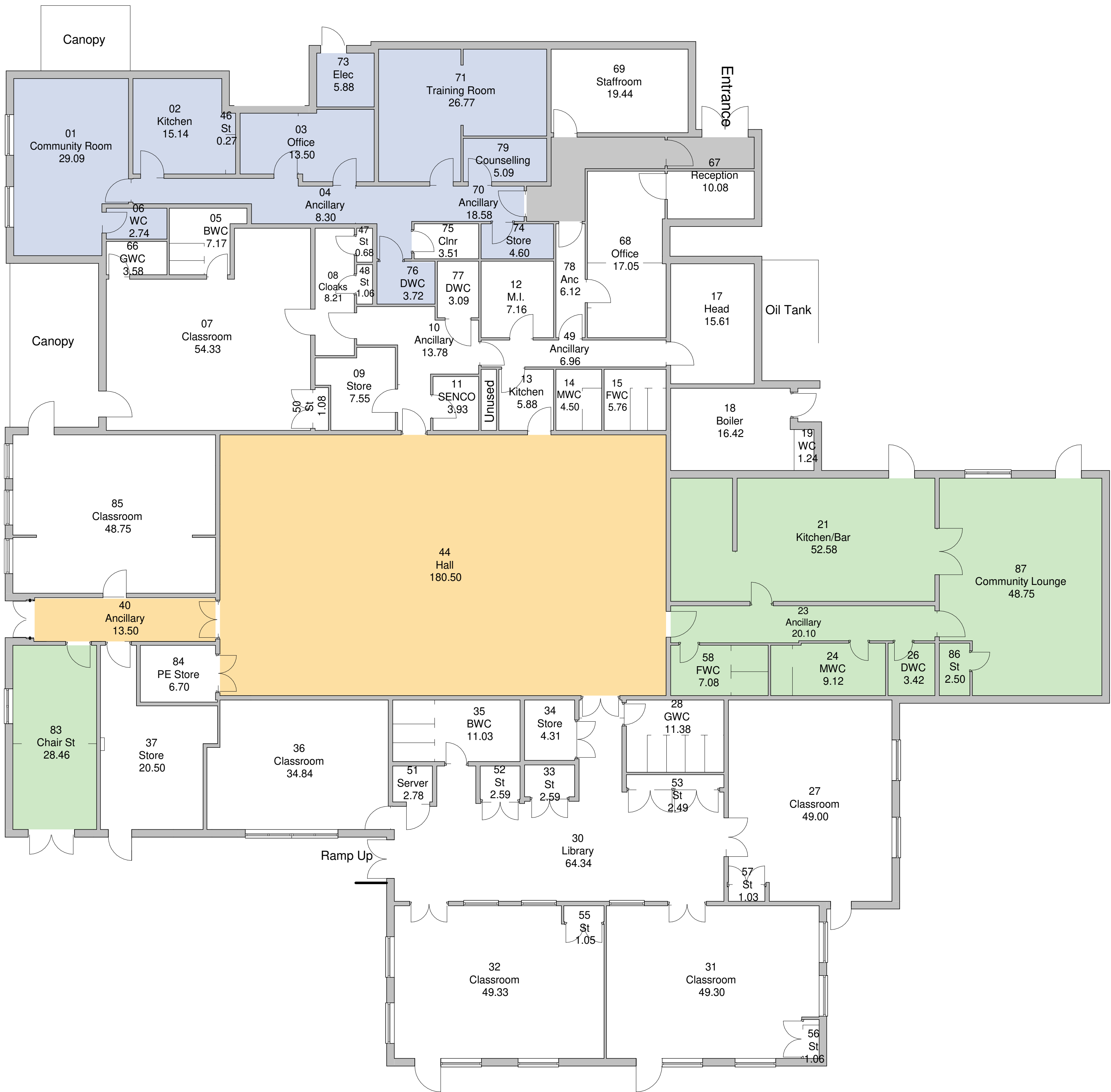
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1:200	mm	5000	9000	
1:500	M	5	15	25
1:1250	M	10	30	70

NOTE

These drawings are based on the portfolio plans provided and as a result accuracy cannot be guaranteed. These will be subject to being checked against a full measured building survey drawings once they are available.

Uses Key

- Shared School/Children's Centre
- Childrens Centre
- Shared School/Village Hall
- Village Hall
- Existing School

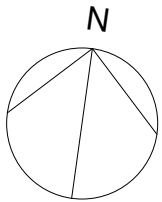


1 Existing GroundFloor  
1 : 100

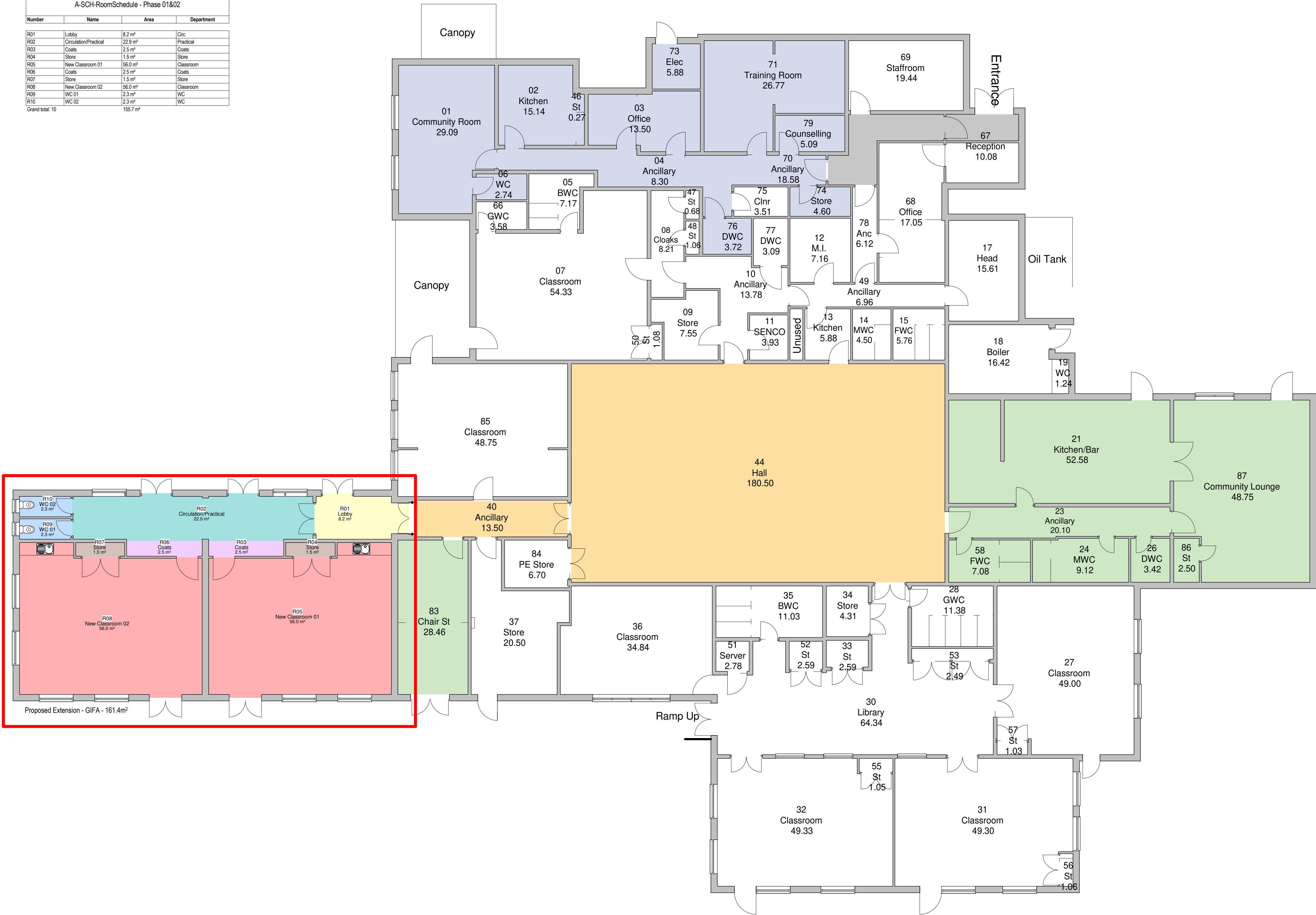
P01	Preliminary Issue	RM	CL	LC
Version	Amendment	Drawn & Date	Checked & Date	Approved & Date
				
Issuing Office Liverpool		Telephone 0151 600 5500		
E-mail Kier@Kier.co.uk				
Internal Project Number 34094				
Client Lincoln County Council				
Project Name Sutterton Fourfields CEP				
Drawing Title Planning_Existing Plans and site				
Scale 1 : 100	Original Size A1	RIBA 2013 Stage 1		
Date 09/12/21	Drawn RM	Checked CL	Approved LC	
Drawing Number SFP94-DBS-00-00-DR-A-1100				Status S2
Project Code	Origin	Volume	Level	Revision P01

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A-SCH-RoomSchedule - Phase 01&02			
Number	Name	Area	Department
R01	Lobby	8.2 m²	Circ
R02	Circulation/Practical	22.9 m²	Practical
R03	Coats	2.5 m²	Coats
R04	Store	1.5 m²	Store
R05	New Classroom 01	56.0 m²	Classroom
R06	Coats	2.5 m²	Coats
R07	Store	1.5 m²	Store
R08	New Classroom 02	56.0 m²	Classroom
R09	WC 01	2.3 m²	WC
R10	WC 02	2.3 m²	WC
Grand total: 10		155.7 m²	



**NOTES**

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**Scale:**

1:100	mm	1000	3000	5000
1:200	mm	2000	6000	
1:500	M	5	15	25
1:1250	M	10	30	70

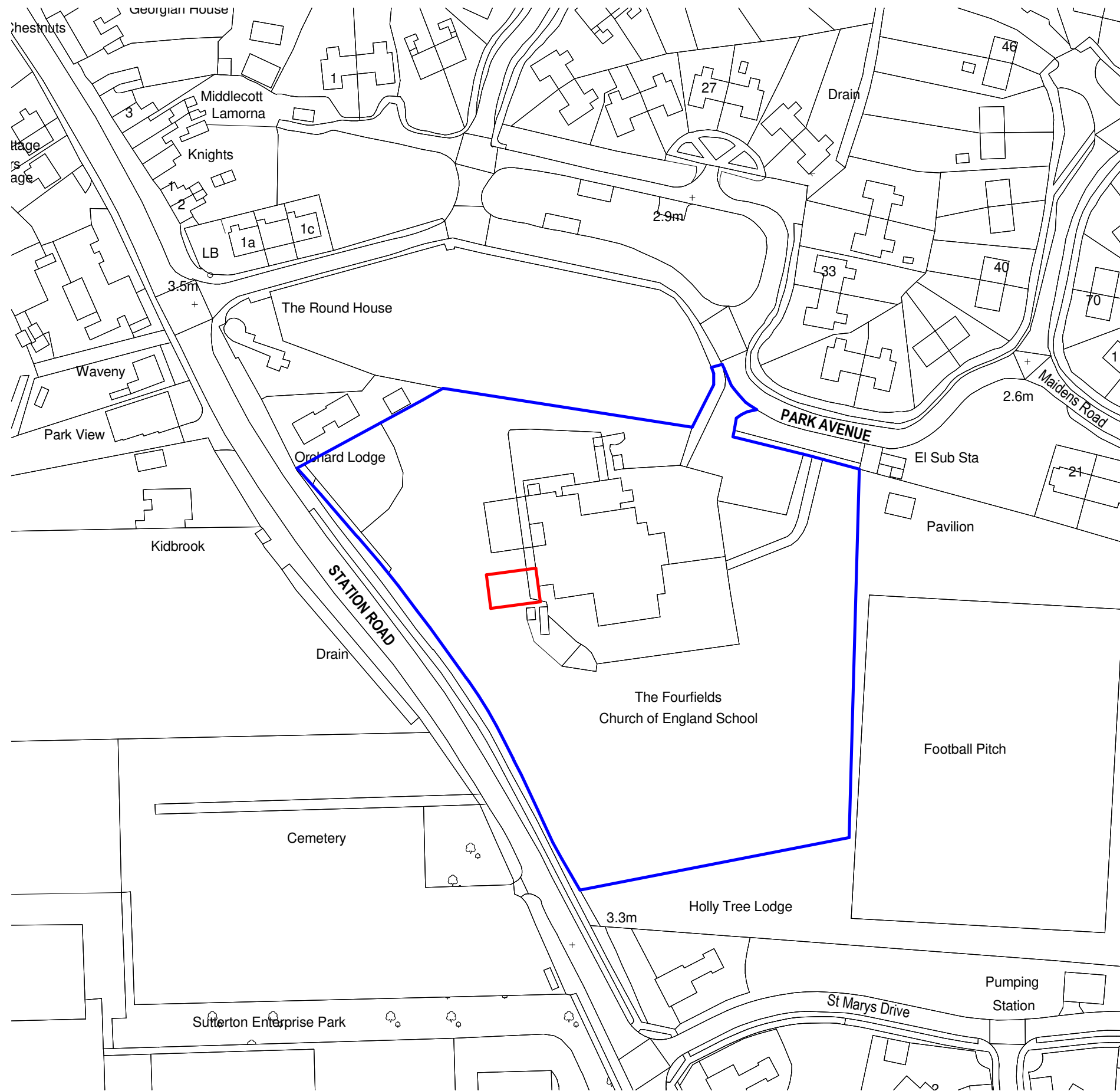
**NOTE**

These drawings are based on the portfolio plans provided and as a result accuracy cannot be guaranteed. These will be subject to being checked against a full measured building survey drawings once they are available.

- Uses Key**
- Shared School/Children's Centre
  - Childrens Centre
  - Shared School/Village Hall
  - Village Hall
  - Existing School
- By Department Legend**
- Circ
  - Classroom
  - Coats
  - Practical
  - Store
  - WC

P01	Preliminary Issue	RM	CL	LC
Version	Amendment	Drawn & Date	Checked & Date	Approved & Date
				
Issuing Office Liverpool		Telephone 0151 600 5500		
E-mail Kier@Kier.co.uk				
Internal Project Number 34094				
Client Lincoln County Council				
Project Name Sutterton Fourfields CEP				
Drawing Title Proposed GA Plans - Ground Floor Phases 01&02 Combined				
Scale	Original Size	RIBA 2013 Stage		
1 : 100	A1	1		
Date	Dec 21	Drawn	Checked	Approved
		RM	CL	LC
Drawing Number SFP94-DBS-00-00-DR-A-1202				Status S2
Project Code	Origin	Volume	Level	Revision
				P01

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1

# Site Location Plan

1 : 1250

NOTES

presented to LCC in respect of Sutterton Fourfields CEP and may not be used or relied on by any other person or by the client in relation to any other matters not covered specifically by the scope of this

Kier Business Services Limited is obliged to exercise reasonable skill, care and diligence in the performance of the services required by LCC

LINCONSHIRE COUNTY COUNCIL

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Scale:

1:100	mm	1000	3000	5000
1:200	mm	5000	8000	
1:500	M	5	15	25
1:1250	M	10	30	50 70

KEY

Area of LCC Owbership

Area of Identified Works

Based on OS Plan

P01	Preliminary issue	RM 09.12.21	CL 09.12.21	LC 09.12.21
Version	Amendment	Drawn & Date	Checked & Date	Approved & Date

Issuing Office

Liverpool

Telephone

0151 600 5500

E-mail

Kier@Kier.co.uk

Internal Project Number

34094

Client

LCC

Project Name

Sutterton Fourfields CEP

Drawing Title

Site Location Plan

Scale	Original Size	RIBA 2013 Stage	
As indicated	A3	Stage 01	
Date	Drawn	Checked	Approved
15/11/2021	OS Map	CL	LC
Drawing Number			Status
SFP94-DBS-00-00-DR-A-1000			S2
			Revision
			P01

Project Code	Origin	Volume	Level	Type	Role	Number
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**Open Report on behalf of Andrew Crookham, Executive Director - Resources**

Report to:	<b>Children and Young People Scrutiny Committee</b>
Date:	<b>22 April 2022</b>
Subject:	<b>Children and Young People Scrutiny Committee Work Programme</b>

**Summary:**

This item enables the Committee to consider and comment on the content of its work programme to ensure that its scrutiny activity is focused where it can be of greatest benefit. The Committee is encouraged to highlight items that could be included for consideration in the work programme.

**Actions Required:**

- (1) To review and agree the Committee's work programme as set out in this report.
- (2) To highlight for discussion any additional scrutiny activity which could be considered for inclusion in the work programme.

## 1. Background

### Current Items

For reference, the Committee's items for this meeting are set out below: -

<b>22 April 2022</b>		
<b>Item</b>	<b>Contributor</b>	<b>Purpose</b>
Lincolnshire Safeguarding Children Partnership - Annual Report	Chris Cook, Chair of LSCP Stacey Waller, LSCP Business Manager	Yearly Update
Commissioning Arrangements for the Holiday Activities and Food (HAF) Programme	Sara Gregory, Commissioning Manager – Children's Strategic Commissioning	Pre-Decision Scrutiny (Executive decision on 4 May 2022)

<b>22 April 2022</b>		
<b>Item</b>	<b>Contributor</b>	<b>Purpose</b>
Proposal to Expand Capacity at The Fourfields Church of England School, Sutterton (Final Decision)	Matthew Clayton, Admissions and Education Provision Manager	Pre-Decision Scrutiny (Executive Councillor decision 29 April 2022)
Welton Developer Contributions (EXEMPT)	Matthew Clayton, Admissions and Education Provision Manager	Pre-Decision Scrutiny (Executive Councillor decision between 25 April 2022 and 3 May 2022)

### Planned Items

The Committee's planned items are listed below:

<b>17 June 2022</b>		
<b>Item</b>	<b>Contributor</b>	<b>Purpose</b>
Family Hub Feasibility Study – decision to progress to development stage	Tara Jones, Head of Service – Children in Care Transformation	Pre-Decision Scrutiny (Executive decision on 5 July 2022)
Recommissioning of Best Start Lincolnshire Services	Sara Gregory, Commissioning Manager – Children's Strategic Commissioning	Pre-Decision Scrutiny (Executive decision on 5 July 2022)
Overview of the SEND Green Paper	Sheridan Dodsworth, Head of SEND	Position Report
SEND Learning Platform	Sheridan Dodsworth, Head of SEND	Performance Scrutiny
The Lincolnshire Secure Children's Home- New Build (EXEMPT)	Tara Jones, Head of Service – Children in Care Transformation Matthew Stapleton, Senior Project Manager, Corporate Property	Pre-Decision Scrutiny (Executive decision on 5 July 2022)



22 July 2022		
Item	Contributor	Purpose
Louth Children's Residential Home	Wendy Lanes, Project Manager - Corporate Property	Pre-Decision Scrutiny (Executive Councillor decision TBC)
Overview of the Education White Paper	Matt Spoors, Head of Service – School Standards	Position Report
Educational Attainment in Lincolnshire Schools	Matt Spoors, Head of Service – School Standards	Performance Scrutiny
Education Investment Areas	Martin Smith, Assistant Director – Education	Position Report
Service Level Performance against the Corporate Performance Framework – Quarter 4	Jo Kavanagh, Assistant Director – Early Help	Performance Scrutiny

09 September 2022		
Item	Contributor	Purpose
Children In Care and Care Leavers Strategy	Andrew Morris, Corporate Parenting Manager	Pre-Decision Scrutiny (Executive decision on 4 October 2022)
Service Level Performance Reporting against the Performance Framework 2022/23 – Quarter 1	Jo Kavanagh, Assistant Director – Early Help	Performance Scrutiny
The expansion of St Lawrence School, Horncastle (EXEMPT)	Dave Pennington, Head of Property Development	Pre-Decision Scrutiny (Leader decision between 14 - 21 September 2022)

21 October 2022		
Item	Contributor	Purpose
Recommissioning of Children with Disabilities services	Rosemary Akrill, Senior Commissioning Officer	Pre-Decision Scrutiny (Executive decision on 1 November 2022)

<b>21 October 2022</b>		
<b>Item</b>	<b>Contributor</b>	<b>Purpose</b>
Update on the Building Communities of Specialist Provision Strategy	Sheridan Dodsworth, Head of Special Educational Needs and Disability Eileen McMorrow, Programme Manager, Special Schools Strategy Dave Pennington, Head of Property Development	Policy Review (Yearly Update)
Children's Services Annual Statutory Complaints Report 2021-22	Jo Kavanagh, Assistant Director - Early Help	Performance Scrutiny

<b>2 December 2022</b>		
<b>Item</b>	<b>Contributor</b>	<b>Purpose</b>
Joint Diversionary Panel – Update against Recommendations from University of Lincoln Evaluation	Andy Cook, Service Manager - Future4Me/ Youth Offending Chief Inspector Daryl Pearce, Lincolnshire Police Tony Pryce, JDP Coordinator	Performance Scrutiny
Service Level Performance Reporting against the Performance Framework 2022/23 – Quarter 2	Jo Kavanagh, Assistant Director – Early Help	Performance Scrutiny

#### **Items to be scheduled**

- Response to the removal of the Local Authorities School Improvement Monitoring and Brokering Grant
- Home to Education Transport Transformation Update
- Review of Children and Young People Mental Health Services
- Water Fluoridation in Lincolnshire
- High Needs Transformation Programme – Update

## 2. Conclusion

The Committee is invited to review, consider and comment on the work programme as set out above and highlight for discussion any additional scrutiny activity which could be included for consideration in the work programme. A list of all upcoming Forward Plan decisions relating to the Committee is also attached at Appendix A.

## 3. Appendices

These are listed below and attached at the back of the report	
Appendix A	Forward Plan of Decisions relating to the Children and Young People Scrutiny Committee

## 4. Background Papers

No background papers within Section 100D of the Local Government Act 1972 were used in the preparation of this report.

This report was written by Tracy Johnson, Senior Scrutiny Officer, who can be contacted on 07552 253814 or by e-mail at [tracy.johnson@lincolnshire.gov.uk](mailto:tracy.johnson@lincolnshire.gov.uk).

**FORWARD PLAN OF DECISIONS RELATING TO CHILDREN'S SERVICES FROM 01 APRIL 2022**

DEC REF	MATTERS FOR DECISION	REPORT STATUS	DECISION MAKER AND DATE OF DECISION	PEOPLE/GROUPS CONSULTED PRIOR TO DECISION	DOCUMENTS TO BE CONSIDERED	OFFICER(S) FROM WHOM FURTHER INFORMATION CAN BE OBTAINED AND REPRESENTATIONS MADE (All officers are based at County Offices, Newland, Lincoln LN1 1YL unless otherwise stated)	DIVISIONS AFFECTED
I025710	Welton Developer Contributions	Exempt	Executive Councillor: Children's Services, Community Safety and Procurement  Between 25 Apr 2022 and 3 May 2022	Children and Young People Scrutiny Committee, local Councillor, local secondary school	Reports	Admissions and Education Provision Manager E-mail: <a href="mailto:matthew.clayton@lincolnshire.gov.uk">matthew.clayton@lincolnshire.gov.uk</a>	Welton Rural
I025739	Proposal to expand The Fourfields Church of England School, Sutterton (Final Decision)	Open	Executive Councillor: Children's Services, Community Safety and Procurement  29 Apr 2022	Interested parties as DfE guidance including school staff, schools, County, parish and District Councils, MP's, Trade Unions and Diocese.	Reports	Admissions and Education Provision Manager E-mail: <a href="mailto:matthew.clayton@lincolnshire.gov.uk">matthew.clayton@lincolnshire.gov.uk</a>	Boston Rural
I025705	Holiday Activities and Food (HAF) Programme	Open	Executive  4 May 2022	Children and Young People Scrutiny Committee	Reports	Commissioning Manager - Children's Strategic Commissioning E-mail: <a href="mailto:saraj.gregory@lincolnshire.gov.uk">saraj.gregory@lincolnshire.gov.uk</a>	All Divisions
I025704	Family Hub Feasibility Study - decision to progress to development stage	Open	Executive  5 Jul 2022	Internal SLT, CSTM's, Early Help Governance Group, LSCP, Children and Young People Scrutiny Committee	Reports	Head of Service - Boston/South Holland Locality Area E-mail: <a href="mailto:tara.jones@lincolnshire.gov.uk">tara.jones@lincolnshire.gov.uk</a>	All Divisions
I025706	Re-commissioning of Best Start Lincolnshire services	Open	Executive  5 Jul 2022	Children and Young People Scrutiny Committee	Reports	Commissioning Manager - Children's Strategic Commissioning E-mail: <a href="mailto:saraj.gregory@lincolnshire.gov.uk">saraj.gregory@lincolnshire.gov.uk</a>	All Divisions
I026118 New!	The Lincolnshire Secure Children's Home – New Build	Exempt	Executive  5 Jul 2022	DLT/Executive DLT/Children and Young People Scrutiny Committee	Reports	Head of Service - Children in Care Transformation E-mail: <a href="mailto:tara.jones@lincolnshire.gov.uk">tara.jones@lincolnshire.gov.uk</a>	All Divisions

I021049	The expansion of St Lawrence's School, Horncastle	Exempt	Leader of the Council (Executive Councillor: Resources and Communications)  Between 14 Sept and 21 Sept 2022	Children and Young People Scrutiny Committee	Reports	Head of Property Development Email: <a href="mailto:dave.pennington@lincolnshire.gov.uk">dave.pennington@lincolnshire.gov.uk</a>  Programme Manager, Special Schools Strategy Email: <a href="mailto:eileen.mcmorrow@lincolnshire.gov.uk">eileen.mcmorrow@lincolnshire.gov.uk</a>	Horncastle and the Keals
I025746	Recommissioning of Children with Disabilities services	Open	Executive  1 Nov 2022	Children and Young People Scrutiny Committee	Reports	Rosemary Akrill, Senior Commissioning Officer <a href="mailto:Rosemary.akrill@lincolnshire.gov.uk">Rosemary.akrill@lincolnshire.gov.uk</a>	All Divisions

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